

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 11, 2018

To: Mayor and Town Council

From: Kirk W. Blouin, Town Manager

Re: Adoption of the 2019 Town Council Meeting Schedule

Date: November 29, 2018

STAFF RECOMMENDATION

Staff recommends the Town Council adopt the 2019 meeting schedule as modified below, along with any other modifications that may be acceptable to the majority.

GENERAL INFORMATION

Staff requests Town Council approval relative to the dates to conduct the following 2019 Town Council meetings. The standard schedule, with no modifications would be as follows:

JANUARY 8 AND 9	JULY 9 AND 10
FEBRUARY 12 AND 13 ⁽¹⁾	AUGUST 13 AND 14
MARCH 12 AND 13 ⁽²⁾	SEPTEMBER 10 AND 11
APRIL 9 AND 10	OCTOBER 8 AND 9 ⁽³⁾
MAY 14 AND 15	NOVEMBER 12 AND 13
JUNE 11 AND 12	DECEMBER 10 AND 11

Staff recommends the standard schedule be amended as follows:

- ⁽¹⁾ At the September 12, 2018, Town Council meeting, there was Town Council consensus to move the Tuesday, February 12, 2019, Town Council meeting-regular business to Thursday, February 14, 2019.

- (2) Staff recommends moving the Tuesday, March 12, 2019, and Wednesday, March 13, 2019, Town Council meetings to Tuesday, March 19, 2019, and Wednesday, March 20, 2019, due to the Town's election on Tuesday, March 12, 2019, 7:00 a.m. -7:00 p.m. Swearing in of newly elected official(s) usually takes place at the regular Town Council meeting immediately following the Town election. The Town's general elections are the second Tuesday of March. Staff recommends moving the regular Town Council meeting to March 19, 2019, in order to swear in the elected officials and adopt the certified election results. The development review meeting will be held on Wednesday, March 20, 2019. The two commissions (Planning & Zoning Commission and Landmarks Preservation Commission) that traditionally meet in the third week of March, can now move to the second week of March.
- (3) The Tuesday, October 8, 2019, regular municipal business Town Council meeting and Wednesday, October 9, 2019, development review Town Council meeting are in conflict with the first day of Yom Kippur. Staff recommends combining the Tuesday, October 8, 2019, and the Wednesday, October 9, 2019, Town Council meetings and scheduling the combined meeting to be held Thursday, October 10, 2019.

The six Jewish holidays listed below are dates that should be avoided when scheduling public meetings.

Passover	Friday, April 19, 2019 (First night of Passover) and Friday, April 26, 2019 (Last night of Passover)
Shavuot	Monday, June 10, 2019
Rosh Hashanah	Monday, September 30, 2019-Tuesday, October 1, 2019
Yom Kippur	Tuesday, October 8, 2019-Wednesday, October 9, 2019
Sukkot	Monday, October 14, 2019-Tuesday, October 15, 2019
Shemini Atzeret & Simchat Torah	Monday, October 21, 2019-Tuesday, October 22, 2019

Board/Commission liaisons should work to reschedule any meetings that conflict with the above noted holidays.

KWK:cek

cc: Department Directors
John C. Randolph, Town Attorney