

# TOWN OF PALM BEACH

Information for Town Council Meeting on: December 11, 2018

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Approve a Purchase Order for Phase 5 Engineering Design Services for the Town-Wide Undergrounding of Utilities Program  
**Resolution No. 199-2018**

DATE: November 19, 2018

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 199-2018, approving a purchase order for Engineering Design Services to Kimley-Horn and Associates, Inc. (KHA) for Phase 5 of the Town-Wide Undergrounding Utilities Program for \$1,448,360.

## **GENERAL INFORMATION**

The Town Council approved the master contract and purchase order for Task Order 1 of the Town-Wide Undergrounding Utility Program at the May 10, 2016 meeting. The first task order included the design for undergrounding utilities from Onondaga Avenue to the northern limits of the Town, Sloan's Curve to the southern limits of the Town, and subsequently added the portion that extends through Lake Worth as Task Order 2. Phase 2 North is under construction now. Phase 2 and 3 South and Phase 3 North are on schedule to begin construction in May, 2019. Phase 4 design is presently underway with construction scheduled to begin in May of 2020.

At the Town's request, KHA provided a final proposal for Phase 5 of the Town-Wide Undergrounding Utility Program on November 19, 2018. The Phase 5 project areas are from County Club Road to Plantation Road and from Peruvian Avenue to Seaspray Avenue. It is anticipated that the design will be completed in time for a May 2021 start of construction.

The submitted proposal from KHA includes:

- North and South Project Area Designs
- Surveying
- Utility Base Map Design
- Conduit Routing Design
- Permitting
- Bid Phase Assistance
- Design Meetings as Necessary

This task order will be labeled as Work Order 6 of the Master Agreement. We have negotiated the scope of work with KHA in the amount of \$1,448,360.

**FUNDING/FISCAL IMPACT**

Funding for these services is available from the bond proceeds in the Underground Utility Project Fund.

**PURCHASING REVIEW**

This item has been reviewed by the Purchasing Division and approved as recommended. The proposed pricing is in accordance with the rates provided in the Master Agreement.

**TOWN ATTORNEY REVIEW**

This Resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachment

cc: Jane Le Clainche, Director of Finance  
Patricia Strayer, P.E., Town Engineer  
Dean Mealy, Purchasing Manager  
Steven Stern, Project Manager