



TOWN OF PALM BEACH

MEMORANDUM

DATE: September 20, 2018

TO: H. Paul Brazil, Public Works Director

FROM: Dean Mealy, Purchasing Manager 

SUBJECT: Final Ranking - RFQ No. 2018-48 – Infiltration and Inflow Study of Town of Palm Beach Sanitary Sewer System - REVISED -

The Selection Committee met on August 10, 2018. All members of the committee listed below were present:

Selection Committee Members -

Patricia Strayer, P.E. – Town Engineer
Todd Engle, P.E. – City Engineer, Palm Beach Gardens
Brett Madison – Facilities Manager
Eric Brown, P.E. – Assistant Public Works Director

Advisors and Facilitators (Non-Voting) -

Jason Debrincat, P.E. – Senior Project Engineer (Non-Voting)
Dean Mealy – Purchasing Manager (Non-Voting)
John Cmar – Purchasing Coordinator (Non-Voting)

The Town received six (6) proposals. After thorough consideration of the proposals submitted, the Selection Committee arrived at the following ranking:

1. Kimley-Horn and Associates, Inc.
2. Hazen and Sawyer
3. Baxter & Woodman, Inc.
4. Wright-Pierce, Inc.
5. McKim & Creed, Inc.
6. Chen Moore and Associates

In accordance with CCNA process as set forth in Florida Statute Section 287.055 the top three (3) ranked firms were invited for presentations and interviews.

On September 19, 2018, the Selection Committee heard presentations and interviews from two (2) of the short-listed companies: Kimley-Horn and Associates, Inc. and Baxter & Woodman, Inc. Hazen and Sawyer chose to withdraw from the solicitation. All members of the Selection Committee were present with the exception of Dean Mealy, who was replaced by Duke Basha, Assistant Purchasing Manager (Non-Voting). After thorough consideration of the two (2) companies, the Selection Committee arrived at a final ranking as follows:

1. Kimley-Horn and Associates, Inc.
2. Baxter & Woodman, Inc.

It is the recommendation of the Selection Committee to award a contract to Kimley-Horn and Associates, Inc. for the Infiltration and Inflow Study of Town of Palm Beach Sanitary Sewer System.

Cc: File: RFQ No. 2018-48
John Randolph, Town Attorney
Selection Committee Members