

## Information for Town Council Meeting on October 9, 2018

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Jane Le Clainche, CPA, Director of Finance

FROM: Dean Mealy, II, CPPO, Purchasing Manager

DATE: October 1, 2018

RE: Resolution Approving Award of Extension of Interlocal Agreement with Palm Beach County for Vehicle Maintenance for Fire Rescue  
**Resolution No. 179-2018**

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### **STAFF RECOMMENDATION**

Staff recommends an extension and approval of Resolution No. 179-2018, of the Interlocal Agreement with Palm Beach County for vehicle maintenance related to fire apparatus for the period of October 1, 2018 – September 30, 2019.

### **SUMMARY EXPLANATION/BACKGROUND**

The majority of Fire Departments within Palm Beach County utilize the Interlocal Agreement for vehicle repairs of fire apparatus. Palm Beach County has provided excellent rates for repairs and it is in the best interest of the Town to continue with this agreement. The Town eliminated a full time position, mechanic, and associated equipment as a result of this contract.

### **FISCAL IMPACT/FUNDING SOURCE**

The fiscal impact for the annual extension is \$134,000. The source of funding was approved in the 2019 budget to continue the Interlocal Agreement in the amount of \$134,000.

### **USER DEPARTMENT CONCURRENCE**

The Fire Department is in full concurrence with this recommendation.

### **DUE DILIGENCE**

Due Diligence was conducted to determine vendor responsibility, including corporate status and that there are no performance and compliance issues. The review included conducting market research.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous extensions and was approved by the Town Attorney.

CC: Jay Boodheshwar  
Darrel Donatto