

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2018

To: Mayor and Town Council

Via: Kirk W. Blouin, Town Manager

From: Nicolas Caristo, Acting Chief of Police

Re: Approve Purchase Order to Seacoast Uniforms for the Purchase of Police
Department Uniforms and Accessories for FY19
Resolution No. 167-2018

Date: August 23, 2018

STAFF RECOMMENDATION

Staff recommends that the Mayor and Town Council approve a Purchase Order to Seacoast Embroidery, Inc. dba Seacoast Uniforms for the purchase of uniforms and accessories for Police Department personnel for FY19 in the amount of \$35,000; subject to the approval of the Fiscal Year 2019 budget; allowing for an overall budget of \$46,000.

GENERAL INFORMATION

Resolution No. 79-207, dated June 13, 2017 (Exhibit A) awarded Bid No. 2017-06 to Seacoast Embroidery, Inc. dba Seacoast Uniforms for the purchase of police department personnel uniforms and accessories.

The contract was issued for a 12 month period and provided the Town with the option to renew the contract for 4 additional 12 month periods. This option affords the Police Department the opportunity to purchase uniforms and accessories in a consistent manner well into the near future. This renewal option was extended to the vendor via memorandum dated May 18, 2018 and accepted on May 21, 2018 (Exhibit B).

FUNDING/FISCAL IMPACT

Funds for these expenses have been allocated in the Proposed FY2019 Police Department Budget.

PURCHASING REVIEW

This item has been reviewed by the Purchasing Division and approved as recommended.

TOWN ATTORNEY REVIEW

The Town Attorney has reviewed this resolution and approved for legal form and sufficiency.

/LSG

cc: Jane LeClainche, Director of Finance
Dean Mealy, Purchasing Manager