

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2018

To: Mayor and Town Council

Via: Kirk W. Blouin, Town Manager

From: Darrel Donatto, Fire Rescue Chief

Re: Contract Extension to Applied Business Services d/b/a Security Collection Agency to Provide Billing Account Collection Services
Resolution No. 173-2018

Date: August 21, 2018

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Resolution No. 173-2018 authorizing a twelve-month extension of the contract with Applied Business Services d/b/a Security Collection Agency (ABS/SCA) to provide billing account collection services.

GENERAL INFORMATION

The initial contract awarded on October 13, 2015 in response to RFP No. 2015-30 was for two years. The RFP allows for extension of the contract for three additional 12-month periods upon mutual agreement of the parties. This request is for the second extension of this contract.

Both the Fire-Rescue Department and ABS/SCA are mutually agreeable to renewing the contract for an additional 12-month period with the same terms, conditions, and fees as the original contract.

FUNDING/FISCAL IMPACT

Extension of this contract will be with the same terms, conditions, and fees. There will be no change in funding/fiscal impact.

PURCHASING REVIEW

This item was reviewed by the Purchasing Division and approved as recommended.

TOWN ATTORNEY REVIEW

The proposed resolution was reviewed by the Town Attorney and approved for legal form and sufficiency.

Attachments

cc: Dean Mealy, Purchasing Manager
Jane Le Clainche, Finance Director
John C. Randolph, Town Attorney
Darrel Donatto, Fire Rescue Chief