

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2018

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Jay Boodheshwar, Deputy Town Manager

Re: Purchase Agreement with Yamaha Golf-Car Company
Resolution No. 161-2018

Date: August 31, 2018

STAFF RECOMMENDATION

Staff recommends Town Council approve Resolution No. 161-2018, authorizing the purchase of thirty (30) new golf carts and one (1) new utility vehicle at a cost of \$99,091.40 from Yamaha Golf-Car Company, as outlined in the attached proposal, and establish a budget of \$105,000.00 for said purchase.

GENERAL INFORMATION

The current fleet of twenty (20) golf carts and one (1) utility vehicle used at the Par 3 Golf Course is in need of replacement due to wear and tear from excessive use and exposure to environmental elements. Staff has determined that it would be in the Town's best interest to replace the carts, as the cost of maintenance and repair on the existing fleet has increased substantially over the last year.

In an effort to ensure quality equipment is available to golf course patrons, staff recommends the replacement of these 21 vehicles (which have been fully depreciated), as well as the purchase of an additional 10 carts. In past years, 10 carts were leased on a seasonal basis to supplement our owned fleet to accommodate demand but over the past couple of years the demand for more than 20 carts has remained consistent throughout the year causing equipment shortages. Adding 10 carts to our fleet is more financially advantageous than leasing them on a year round basis.

The proposed purchase agreement with Yamaha Golf-Car Company was procured through a National Cooperative Contract and Sourcewell has provided verified pricing, offering the Town the best pricing options and trade-in value for our current fleet (above the anticipated trade-in value).

FUNDING/FISCAL IMPACT

The proposed FY2019 budget includes an \$81,000 appropriation from the golf course's equipment replacement fund for the replacement of the 20 carts we currently have in our fleet. There is also a \$60,000 appropriation from golf course's maintenance and improvement fund in FY19 for the purchase of an additional 10 new carts. These two appropriations provide more than sufficient funding for the purchase of the 30 new carts.

PURCHASING REVIEW

This procurement has been reviewed and approved by the Purchasing Division of the Finance Department. Town Council approval is recommended.

TOWN ATTORNEY REVIEW

This resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachments

Cc: Jane Struder, Director of Finance
John C. Randolph, Town Attorney
Dean Mealy, Purchasing Manager
Rod Gardiner, Assistant Recreation Director
Tony Chateauvert, Golf Manager