

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2018

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Approve a Purchase Order for Design, Bid, and Construction Phase Engineering Services for the Town Docks Replacement
Resolution No. 165-2018

DATE: August 27, 2018

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 165-2018 approving a purchase order to W. F. Baird & Associates, Ltd. (Baird), for Engineering Design, Bid, and Construction Phase Engineering Services in the amount of \$1,562,066 for the Town Docks Replacement and establishing an Engineering Design, Bid, And Construction Phase Services budget of \$1,650,000 including contingency.

GENERAL INFORMATION

At the August 15, 2018 Town Council meeting, Council ratified the Selection Committee recommendation and the ranking of the firms. Baird was the top ranked firm. With Purchasing's assistance, staff negotiated a Design, Bid, and Construction Phase Services Contract with Baird in the amount of \$1,562,066 for the scope of services identified in their proposal. The negotiated cost for the design and bid phase services is \$949,701 and the construction phase services is \$612,365 for the combined total of \$1,562,066. Staff recommends a total Design, Bid, And Construction Phase Services budget of \$1,650,000 which includes \$87,934 in contingency.

The scope and negotiation of these services has been coordinated as part of the negotiations with the consultant for environmental permitting consulting services. Any tasks that are determined not to be required during the design, bidding or construction phases will not be performed or invoiced. All tasks that are performed will be done based on the established hourly rates, and based on actual effort with a not-to-exceed maximum amount as indicated in Baird's proposal. Staff will be presenting the Engineer's Opinion of Probable Construction Cost to the Town Council after the thirty percent (30%) design submittal and will recommend an overall project budget be established at that time.

FUNDING/FISCAL IMPACT

Funding for the Design, Bid, and Construction Phase Engineering Services of the Town Docks Replacement is contained within the Dock Replacement Reserve in the Recreation Enterprise Fund. A future budget amendment is necessary to provide the contingency amount requested.

PURCHASING REVIEW

This item has been reviewed by the Purchasing Division and approved as recommended.

TOWN ATTORNEY REVIEW

This resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachments

cc: Jay Boodheshwar, Deputy Town Manager
Jane Le Clainche, Director of Finance
Rod Gardiner, Assistant Director of Recreation
Eric Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Jason Debrincat, P.E., Senior Project Engineer
Mike Horn, Town Dockmaster
Dean Mealy, Purchasing Manager