

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2018

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P.E., Director of Public Works

RE: Proposed Award of Bid No. 2018-50 for Compacted Garbage Collection and Disposal Services

Resolution No. 154-2018

DATE: August 28, 2018

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 154-2018 awarding Bid. No. 2018-50 to approving a contract and issuance of purchase orders to Advanced Disposal Services Solid Waste Southeast, Inc., for the compacted garbage collection and disposal services in the amount of \$315,411.41, establishing a project budget of \$318,000 for FY2019, and establishing a five (5) year budget of \$1,742,847.13, contingent on funding in future fiscal years.

GENERAL INFORMATION

The Town contracts with a private company to provide this service at specific locations in Town, (seven (7) existing commercial customers and one (1) additional proposed in Royal Poinciana Plaza, pending decision by the customer), where the waste generation rate exceeds the capabilities of Town staff and equipment. These services were previously awarded (Bid 2014-05) and all annual renewals have been exercised with that contract expiring on September 30, 2018.

Bids were received by the Purchasing Division and opened on August 15, 2018. Advanced Disposal Services Solid Waste Southeast, Inc. was the lowest responsive bidder in the amount of \$315,411.41. The bid is for a one (1) year contract with the option of four (4) renewals, if mutually agreed upon. The bid document consists of the base bid and one (1) special service rate for each location in the event an extra collection is required due to special circumstances. The anticipated contract cost, including FY2019 and four (4) renewal years, is \$1,742,847.13, includes an annual escalator, which will be negotiated each year prior to renewal, and contingent upon funding in future fiscal years. The original bid costs were negotiated by purchasing through a Best and Final process. The bid documents have been reviewed and validated by staff to conclude that the vendor has the credentials and resources to successfully execute the scope of services.

FUNDING/FISCAL IMPACT

These services are accounted for within the Public Works proposed operating budget for FY2019 to complete these services. This service is fully reimbursed by the customers who are invoiced by the Town for the services provided.

PURCHASING REVIEW

This item has been reviewed by the Purchasing Division and approved as recommended.

TOWN ATTORNEY REVIEW

This Resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachments

cc: Jay Boodheshwar, Deputy Town Manager
Jane Le Clainche, Finance Director
Eric B. Brown, P.E., Assistant Director of Public Works
Chester Purves, Services Division Manager
Dean Mealy, Purchasing Manager