

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2018

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Approve a Purchase Order for Environmental Permitting Consulting Services for the Town Docks Replacement
Resolution No. 164-2018

DATE: August 27, 2018

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 164-2018 approving a purchase order to Edgewater Resources LLC (Edgewater), for environmental permitting consulting services in the amount of \$137,862 for Town Docks Replacement and establishing an environmental permitting consulting services budget of \$150,000, including contingency.

GENERAL INFORMATION

At the August 15, 2018 Town Council meeting, Council ratified the Selection Committee's recommendation and the ranking of the firms. Edgewater was the top ranked firm. With Purchasing's assistance, staff negotiated an Environmental Permitting Consulting Services Contract with Edgewater in the amount of \$137,862, for the scope of services identified in their proposal. The negotiated cost for the Environmental Permitting Consulting Services is \$128,150 which includes the Construction Phase Services that may be required for \$9,712 for the combined total of \$137,862. Staff recommends a total environmental permitting consulting services budget of \$150,000, which includes \$12,138 in project contingency.

The scope and negotiation of these services has been coordinated as part of the negotiations with the consultant for Professional Engineering Services. Any tasks that are determined not to be required during the permitting process (e.g., if the bathymetric survey is not required by the regulatory agencies) will not be performed or invoiced. All tasks that are performed will be done based on the established hourly rates, and based on actual effort with a not-to-exceed maximum amount as indicated in Edgewater's proposal.

FUNDING/FISCAL IMPACT

Funding for the environmental permitting consulting services of the Town Docks Replacement is contained within the Dock Replacement Reserve in the Recreation Enterprise Fund. A future budget amendment is necessary to provide the contingency amount requested.

PURCHASING REVIEW

This item has been reviewed by the Purchasing Division and approved as recommended.

TOWN ATTORNEY REVIEW

This resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachments

cc: Jay Boodheshwar, Deputy Town Manager
Jane Le Clainche, Director of Finance
Rod Gardiner, Assistant Director of Recreation
Eric Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Jason Debrincat, P.E., Senior Project Engineer
Mike Horn, Town Dockmaster
Dean Mealy, Purchasing Manager