

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 13, 2018

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

Via: Jay Boodheshwar, Deputy Town Manager

From: Charles Kapachinski, Information Technology Manager

Re: Approval to Renew the Annual Software Support Maintenance with MCCI, LLC
Resolution No. 141-2018

Date: August 31, 2018

STAFF RECOMMENDATION

The Office of Information Technology is recommending the renewal of the annual software support for the Town's Laserfiche in the amount of \$40,280.85 and JustFOIA software in the amount of \$2,250.00. These renewals provide all of the Town's licensing, support and maintenance from MCCI, LLC. Staff is recommending the adoption of Resolution No. 141-2018, which authorizes the Town Manager to approve the issuance of a purchase order for these renewals and expend the funds from the FY2019 budget once it is approved.

GENERAL INFORMATION

On an annual basis, the Office of Information Technology has to renew the licensing, support and maintenance for Laserfiche and JustFOIA that are used by the Town.

FUNDING/FISCAL IMPACT

This purchase will come from the Information Technology General Fund Software Maintenance account and is included in the FY2019 budget.

PURCHASING REVIEW

The Purchasing Division of the Finance Department has reviewed and approved this item as recommended.

TOWN ATTORNEY REVIEW

The resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

cc: Jane La Clainche, Finance Director
Dean Mealy, Purchasing Manager
John C. Randolph, Town Attorney
Jim Palmer, Assistant IT Manager