



# TOWN OF PALM BEACH

## PURCHASING DIVISION

June 27, 2018

Dan Ballay  
GSky Plant Systems  
Delray Beach, FL 33483  
[Dan.ballay@gsky.com](mailto:Dan.ballay@gsky.com)

Ref: RFP No. 2017-12 – Worth Ave Living Wall  
Year 2 of Contract – 1<sup>st</sup> Renewal

Dear Dan:

As specified in the BID document, we have an option to renew the existing contract for another one year period if it is mutually agreeable to all parties. Your current contract expires **September 30, 2018**.

Please advise by signature below, if a one-year extension of our current contract at same terms, conditions, specifications and pricing stated in your BID would be acceptable.

Please, complete and return this form to the Purchasing Division by no later than **2:00 PM on July 2, 2018**. Your response may be emailed to [dbasha@townofpalmbeach.com](mailto:dbasha@townofpalmbeach.com) faxed to 561-835-4688.

Respectfully,

Duke Basha  
Assistant Purchasing Manager

X

I hereby agree to a one year extension of the subject bid.

\_\_\_\_\_

I do not approve a one year extension of the subject bid for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

*Dan Ballay*  
SIGNATURE

7/5/18  
DATE

DAN BALLAY  
NAME (PRINT)

