

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: September 13, 2018

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P.E., Director of Public Works

RE: Proposed Contract Extension and Purchase Order Approval for Street Sweeping Services  
**Resolution No. 145-2018**

DATE: August 15, 2018

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## **STAFF RECOMMENDATION**

Town staff recommends Town Council approve Resolution No. 145-2018 approving a contract extension and purchase order to All American Sweeping, Inc., for annual street sweeping services in the amount of \$91,882.44, and establishing a project budget of \$101,070 for FY2019 and establishing a three (3) year project budget for the remainder of the contract at \$303,210, contingent upon funding in future fiscal years.

## **GENERAL INFORMATION**

The street and bicycle path sweeping services includes all residential streets throughout the Town once per week. Worth Avenue and main commercial areas are swept three (3) times per week, and Lake Trail is swept two (2) times per week, November through April, and one (1) time per week May through October. Commercial streets will be swept two (2) times per week.

All American Sweeping, Inc. was awarded a contract to perform the street sweeping service for the past year. The vendor has performed satisfactorily during the duration of this contract.

If Town Council approves this recommendation, staff recommends issuing a purchase order for FY2019 in the amount of \$91,882.44 and establishing an Annual Project Budget of \$101,070. The contract provides for the option of four (4) twelve-month renewals with all original terms, conditions, and pricing. The anticipated contract cost for the three (3) remaining renewal years is \$101,070 annually, and \$303,210 for the remainder of the contract, which includes a ten percent (10%) contingency for unscheduled services such as post-storm cleaning.

## **FUNDING/FISCAL IMPACT**

Sufficient funds are available in the proposed Public Works Department FY2019 budget to complete this work. Funding for the remaining years of the contract will be contingent on future budget appropriations.

### **PURCHASING REVIEW**

This item has been reviewed by the Purchasing Division and approved as recommended.

### **TOWN ATTORNEY REVIEW**

This Resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

### **Attachments**

cc: Jay Boodheshwar, Deputy Town Manager  
Jane Le Clainche, Director of Finance  
Eric B. Brown, P.E., Assistant Director of Public Works  
Brett Madison, Facilities Maintenance Division Manager  
Dean Mealy, Purchasing Manager