



TOWN OF PALM BEACH

PURCHASING DIVISION

August 15, 2018

Oracle Elevator Company
Attn: Jason Mendiguren
2315 Stirling Road
Ft. Lauderdale, FL 33312
jason.mendiguren@oracleelevator.com

Ref: RFQ No. 27- 2017 – Elevator Repair Maintenance and Inspection
Year 2 of Contract – 1st Renewal

Dear Jason:

As specified in the referenced solicitation document, we have the option to renew the existing contract for another one-year period if it is mutually agreeable to all parties.

Our current contract expires on **09/30/2018**. Please advise by signature below, if a one-year extension of our current contract at same terms, conditions, specifications and pricing stated in your submittal to **RFQ No. 27- 2017** would be acceptable.

Please, complete and return this form to the Purchasing Division by no later than **2:00 PM on August 17, 2018**. Your response may be emailed to dbasha@townofpalmbeach.com faxed to 561-835-4688.

Respectfully,

Duke Basha
Assistant Purchasing Manager

☒

I hereby agree to a one year extension of the subject bid.

☐

I do not approve a one year extension of the subject bid for the following reasons:



SIGNATURE

8/15/18

DATE

JASON MENDIGUREN

NAME (PRINT)

