

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: September 13, 2018

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Proposed Contract Extension and Purchase Order Approval for Curb Painting Services  
**Resolution No. 152-2018**

DATE: August 27, 2018

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 152-2018 approving a contract extension and purchase order to Premium Painters, for Curb Painting Services in the amount of \$21,175.76, and establishing an overall budget of \$24,355 for FY2019, and establishing a one (1) year budget for the remainder of the contract at \$24,355, contingent on funding in future fiscal years.

## **GENERAL INFORMATION**

The Town annually paints the curbs in the commercial district to keep a clean and neat appearance. The older paint is scraped away, where possible, and the concrete surfaces are prepared according to manufacturer's specifications for application of the new paint. If new curbs are installed or removed within this area, staff makes the necessary modifications to the listed locations and provides an updated Painting Requirement list to the vendor. All services are reviewed and inspected by staff.

The current vendor has been satisfactorily performing these services for the past year.

If Town Council approves this recommendation, staff recommends issuing a purchase order for Curb Painting Services in the annual amount of \$21,175.76 and establishing a project budget of \$24,355 for FY2019. This contract provides for the option of four (4) twelve-month renewals with all original terms, conditions, and pricing. The anticipated contract cost for the one (1) renewal year at \$21,175.76 per year is \$24,355, and includes a fifteen percent (15%) contingency for unforeseen work.

## **FUNDING/FISCAL IMPACT**

Sufficient funds are available in the Public Works Department proposed FY2019 budget to complete this work. Funding for the remaining years of the contract will be contingent on future budget appropriations.

### **PURCHASING REVIEW**

This item has been reviewed by the Purchasing Division and approved as recommended.

### **TOWN ATTORNEY REVIEW**

These Resolutions have been reviewed by the Town Attorney and approved as to legal form and sufficiency.

### Attachments

cc: Jay Boodheshwar, Deputy Town Manager  
Jane Le Clainche, Director of Finance  
Eric B. Brown, P.E., Assistant Director of Public Works  
Brett Madison, Facilities Division Manager  
Dean Mealy, Purchasing Manager