



TOWN OF PALM BEACH

PURCHASING DIVISION

June 18, 2018

Ben J. Ellis, Sr.
B. Ellis Enterprises, Inc
8620 Wendy Lane East
West Palm Beach, FL 33411
Elli1477@bellsouth.net

Ref: RFB No. 29-2016 – Irrigation Contractor
Year 4 of Contract – 3rd Renewal

Dear Ben,

As specified in the BID document, we have an option to renew the existing contract for another one year period if it is mutually agreeable to all parties. Your current contract expires **September 30, 2018**.

Please advise by signature below, if a one-year extension of our current contract at same terms, conditions, specifications and pricing stated in your BID would be acceptable. New contract term will be **10/1/2018 thru 9/30/2019**.

Please, complete and return this form to the Purchasing Division by no later than **2:00 PM on June 25, 2018**. Your response may be emailed to dbasha@townofpalmbeach.com faxed to 561-835-4688.

Respectfully,

Duke Basha
Assistant Purchasing Manager

✓

I hereby agree to a one year extension of the subject bid.

I do not approve a one year extension of the subject bid for the following reasons:

Ben J Ellis Sr
SIGNATURE

6/21/18
DATE

Ben J Ellis Sr President
NAME (PRINT)

