




**TOWN OF PALM BEACH**  
**MEMORANDUM**

DATE: August 2, 2018

TO: H. Paul Brazil – Director of Public Works

FROM: Dean Mealy, CPPO Purchasing Manager 

SUBJECT: Final Ranking – RFQ No. 2018-42 – Marine and Coastal  
Environmental Consultant Services

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The Town received proposals from seven (7) respondents. On June 15, 2018, the Selection Committee met to consider the submittals. All members of the committee listed below were present:

**Selection Committee Members -**

Jay Boodheshwar – Deputy Town Manager  
Beth Zickar – Director of Recreation  
Jane Le Clainche – Director of Finance  
Jason Debrincat, P.E. – Senior Project Engineer  
Carlos Vidueira – Rybovich and Huizenga Holdings  
Eric Brown, P.E. – Assistant Director of Public Works

**Advisors and Facilitators (Non-Voting) -**

Paul Brazil, P.E. – Director of Public Works  
Bobbie Lindsay – Town Council, Public Works Committee Chair  
Mike Horn – Dock Master  
Dean Mealy – Purchasing Manager  
Duke Basha – Assistant Purchasing Manager

On July 6, 2018, the Committee agreed by consensus to shortlist three (3) firms. All members of the Committee were present. On July 9, 2018, the Selection Committee heard presentations and interviews with the shortlisted companies. All members of the Committee were present. After thorough consideration of the three (3) companies, the Selection Committee arrived at a ranking as follows:

1. Edgewater Resources, LLC
2. Coastal Eco-Group, Inc.
3. Coastal Systems International, Inc.

At the conclusion of the Selection Committee Oral Interviews and Presentations the Committee decided, by consensus, to initiate a continuation of interviews with the top two ranked firms for both projects, to arrive at an informed decision.

The Committee heard the continuation of presentations and interviews on August 2, 2018. All members of the Selection Committee were present. It is the recommendation of the Selection Committee to award a contract with purpose to negotiate pricing with:

Edgewater Resources, LLC,

for the Marine and Coastal Environmental Consultant Services. Ordinal scoring was utilized for the continuation of oral interviews. The committee voted three to three, and agreed to revert to initial scoring from previous oral presentation.

Cc: File: RFQ No. 2018-42  
John Randolph, Town Attorney  
Selection Committee Members