

TOWN OF PALM BEACH

Information for Town Council Meeting on: August 15, 2018

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

Via: Jay Boodheshwar, Deputy Town Manager

From: Beth Zickar, Director of Recreation

Re: Fiscal Year 2019 Recreation Department Town Docks Fee Schedule
Resolution No. 109 -2018

Date: July 31, 2018

STAFF RECOMMENDATION

Staff recommends the approval of Resolution No. 109-2018, amending the Recreation Department fees for the Town Docks, as outlined in Exhibit I.

GENERAL INFORMATION

The approved fee schedule for FY 2019 included modifications to charges for the Town Docks, Par 3 Golf Course, Recreation Center and Tennis Centers. The fee schedule recommendations were reviewed by the Recreation Advisory Commission (RAC) at their April 4, 2018, special meeting and were unanimously supported. Town Council considered the fee recommendations at the Special Town Council Budget Meeting held on July 9, 2018. The fee changes were approved.

The establishment of a Waiting List Deposit fee of \$100.00, for the Town Docks has been in effect since 2012. This fee has not increased since its inception. Approximately 30 vessels are placed on the waiting list each year. The continuing development of the new Town Docks project has also created an opportunity to formulate a waitlist procedure and fee schedule for implementation upon the approval of the final design.

Surveys of neighboring marinas has demonstrated that the utilization of waitlist fees is not a common practice. However, the high occupancy rates of our facility and the limited availability of dockage space, warrant the establishment of this procedure.

Fee Recommendations

Current Facility Waitlist Deposit Fee

A recommendation is being made to increase the Waitlist Deposit Fee for the current facility as follows:

Current	Proposed
\$100.00	\$1,000.00

A fee of \$1,000.00 will be collected upon the request to be placed on the waitlist for an annual slip December 1 through November 30. If the waiting list applicant declines an available slip the fee will be forfeited. The applicant would then need to reapply and pay another deposit, as they would be considered a new applicant. The deposit will be credited towards the dockage cost, if a waiting list applicant is offered an available spot and it is accepted.

Pre-Construction Waitlist Deposit Fee:

Staff recommends the creation of a Pre-Construction Waitlist Deposit Fee, which would be instituted upon the approval of the final design of the new Town Docks.

Tiered Deposit:

Slip Size	Deposit
Under 100'	\$5,000
100' – 150'	\$10,000
Over 150'	\$15,000

Current lease holders will be given 30 days to complete a waitlist application, to be placed on the pre-construction waitlist. Placement on the waitlist will be based upon date of receipt of application.

At the conclusion of the 30 day reservation period for existing customers, the pre-construction waitlist will be open to new customers.

A deposit will be collected for an annual slip for the lease period of December 1 through November 30. The deposit will be credited towards the dockage cost, if a waiting list applicant is offered an available spot and it is accepted. If the waiting list applicant declines an available slip the deposit would be forfeited. The applicant would then need to reapply and pay another deposit, as they would be considered a new applicant.

TOWN ATTORNEY REVIEW

This is a standard resolution in a form previously approved by the Town Attorney for legal form and sufficiency.

Attachment

cc: John C. Randolph, Town Attorney
Jane LaClainche, Director of Finance
Rod Gardiner, Assistant Director of Recreation
Mike Horn, Dockmaster
Recreation Advisory Commission