

# TOWN OF PALM BEACH

Information for Town Council Meeting on: July 10, 2018

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Jay Boodheshwar, Deputy Town Manager

RE: Proposed Special Event Permit Fees for Use of Public Properties  
**Resolution No. 102-2018**

DATE: June 30, 2018

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## **STAFF RECOMMENDATION**

Staff recommends that Town Council approve Resolution No. 102-2018, adopting special event permit fees for use of public properties, as recommended by the Ordinances, Rules and Standards Committee.

## **GENERAL INFORMATION**

At the June 12, 2018, Town Council meeting, the first reading of Ordinance No. 12-2018 was approved with minor changes. The second and final reading of said ordinance is on the agenda for the July 10, 2018, Town Council meeting, and if approved will amend Chapter 106, Article VII of the Town Code, regulating special events on public property.

One of the more substantive changes to the Code includes the addition of new fees for use of certain public properties, which shall be approved and implemented via resolution. A companion resolution (No. 102-2018) of Ordinance No. 12-2018 is included in your back-up. The fee schedule being proposed includes an application fee for all permits and depending on the public property, a refundable damage deposit and usage fee may also apply. Below is a list of public spaces available for special event permits and recommended fees, which may vary depending on the number of participants (50 or less, 51-100 or over 100 people).

<b>Location</b>	<b>Application Fee</b>	<b>Damage Deposit</b>	<b>Nonresident Usage Fee</b>	<b>Resident Usage Fee</b>
Bradley Park	\$250	50 or Less: \$200 51-100: \$500 Over 100: \$1,000	50 or Less: \$75/hr 51-100: \$150/hr Over 100: \$250/hr	\$0
Memorial Park	\$250	50 or Less: \$200 51-100: \$500 Over 100: \$1,000	50 or Less: \$75/hr 51-100: \$150/hr Over 100: \$250/hr	\$0
Lake Drive Park	\$250	50 or Less: \$100 51-100: \$200 Over 100: \$500	50 or Less: \$50/hr 51-100: \$100/hr Over 100: \$200/hr	\$0

Phipps South Ocean Park	\$250	50 or Less: \$100 51-100: \$200 Over 100: \$500	50 or Less: \$50/hr 51-100: \$100/hr Over 100: \$200/hr	\$0
Phipps South Ocean Park (Chickee Hut Only)	\$250	\$100	\$75/hr	\$0
Public Beaches	\$250	\$100	\$0	\$0
All Other Public Spaces	\$250	\$100	\$0	\$0

### **TOWN ATTORNEY REVIEW**

The resolution is in a form previously approved by the Town Attorney for legal form and sufficiency.

### **FUNDING/FISCAL IMPACT**

Adoption of Resolution No. 102-2018 will result in the collection of new fees in excess of \$15,000 per year, but more importantly, will establish the ability to better protect the Town's public spaces with damage deposits, while monetizing these assets.

Cc: John C. Randolph, Town Attorney  
Jane Struder, Finance Director  
H. Paul Brazil, Public Works Director  
Kathleen Dominguez, Town Clerk