



TOWN OF PALM BEACH

RFP No. 2018-

EVALUATION CRITERIA

Criteria	Weight
Technical Approach to the Project / Scope of Work <ul style="list-style-type: none"> • Understanding of Town needs • Thoroughness, quality control measures, follow up guarantees • Approach to the Project and Methodology • Technical Soundness of the proposal • Applicability of the services offered • Conveyance of a willingness to work with Town staff to maximize resources • Overall completeness, clarity and quality of proposal 	30%
Experience <ul style="list-style-type: none"> • Qualifications of the firm's staff that will be engaged with Town 	20%
Fee <ul style="list-style-type: none"> • Pricing Structure • Fee Schedule work sheet • Any other Costs 	20%
References <ul style="list-style-type: none"> • Favorable studies of three (3), preferably in the public sector of like sized municipal size or greater 	15%
Timeline <ul style="list-style-type: none"> • Ability to meet the Town's time to complete • Project Schedule 	10%
Proximity to Town <ul style="list-style-type: none"> • Ability to work on site as needed, when needed for various tasks necessary 	5%