



TOWN OF PALM BEACH

RFP No. 2018-

EVALUATION CRITERIA

Criteria	Weight
Technical Approach to the Project / Scope of Work <ul style="list-style-type: none">• Understanding of Town needs• Thoroughness, quality control measures, follow up guarantees• Approach to the Project and Methodology• Technical Soundness of the proposal• Applicability of the services offered• Conveyance of a willingness to work with Town staff to maximize resources• Overall completeness, clarity and quality of proposal	30%
Experience <ul style="list-style-type: none">• Qualifications of the firm's staff that will be engaged with Town	20%
Fee <ul style="list-style-type: none">• Pricing Structure• Fee Schedule work sheet• Any other Costs	20%
References <ul style="list-style-type: none">• Favorable studies of three (3), preferably in the public sector of like sized municipal size or greater	15%
Timeline <ul style="list-style-type: none">• Ability to meet the Town's time to complete• Project Schedule	10%
Proximity to Town <ul style="list-style-type: none">• Ability to work on site as needed, when needed for various tasks necessary	5%