

# TOWN OF PALM BEACH

Information for Town Council Meeting on: July 10, 2018

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To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Danielle Olson, Director of Human Resources

Re: Employee Benefits Consulting Contract for Gehring Group  
**Resolution No. 089-2018**

Date: June 29, 2018

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## **STAFF RECOMMENDATION**

Staff recommends the Town Council approve Resolution No. 089-2018 authorizing the Town Manager to enter into an agreement with the Gehring Group to provide Health Insurance Broker and Actuarial Services in an amount not to exceed \$85,500.

## **GENERAL INFORMATION**

The Town's current health insurance broker is Willis Towers Watson (formerly Willis of Florida). They have been providing broker and actuarial services to the Town's Health Insurance Program for approximately five years.

Initially, the Town received great service from the Willis team. In December 2014, the Client Manager assigned to the Town's account left Willis and since that time the Town has experienced on-going unsatisfactory service. Therefore, the decision was made to conduct a Request for Proposal (RFP) for Broker and Actuarial services in order to determine if alternative options were available.

As presented during the June Town Council meeting, a selection committee met to consider four proposals. After thorough consideration, the selection committee arrived at a final ranking placing Gehring Group at the top of the list. Enclosed for your review is the service agreement between the Town and Gehring. The contract term begins October 1, 2018, and continues through September 30, 2021, with an option to extend/renew for two (2) additional one (1) year terms.

## **FUNDING/FISCAL IMPACT**

Sufficient funds have been budgeted in the FY19 Self Insurance Health fund and in the OPEB trust to provide for the expenses proposed herein.

### **PURCHASING REVIEW**

This item has been reviewed by the Purchasing Division and approved as recommended. Purchasing and Human Resources negotiated updated pricing and terms with Gehring Group that reflected cost savings to the original proposal.

### **TOWN ATTORNEY REVIEW**

The administrative service agreement has been reviewed by the Town Attorney and approved for legal form and sufficiency.

Attachments

cc: Jane Le Clainche, Director of Finance  
Dean Mealy, Purchasing Manager