

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 12, 2018

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Jane Le Clainche, Finance Director

Re: Interlocal Agreement with Palm Beach County for Information Technology Services for the Non Ad Valorem Assessments.
Resolution No: 81-2018

Date: June 1, 2018

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Resolution No. 81-2018 entering into an Interlocal Agreement with Palm Beach County to Provide Information Technology Services to Certify the Non ad Valorem Assessments.

GENERAL INFORMATION

The Town has contracted with Special District Services to coordinate all administrative tasks related to the preparation, approval and submittal of the non ad valorem assessment rolls to Palm Beach County for the 2018 tax notices for all assessment districts except the Town-wide Underground Utility assessment, which will be administered in-house for at least one more year. As part of the agreement, Special District Services requires the attached interlocal agreement to be adopted in order to be able to provide the data to the Palm Beach County Property Appraiser and Tax Collector. The cost of the Palm Beach County services will be deducted from the fees charged by Special District Services.

FUNDING/FISCAL IMPACT

There will be no fiscal impact to the Town with this Interlocal Agreement with Palm Beach County. The contract with Special District Services totals \$12,000 per year and the fees charged by the County will be deducted from their contract.

PURCHASING REVIEW

This item does not require Purchasing Review.

TOWN ATTORNEY REVIEW

The Town Attorney has reviewed Resolution No. 81-2018 and approves such as to legal form

and sufficiency.

cc: John Randolph, Town Attorney