



TOWN OF PALM BEACH

PURCHASING DIVISION

April 18, 2018

Phillips & Jordan, Incorporated
Attn: Julie Glenn
10201 Parkside Drive, Suite 300
Knoxville, TN 37922
iglenn@pandj.com

Subject: RFP No. 2016-03 – DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES
Year 3 of Contract – 2nd Renewal
RFP 2016-03A

Dear Ms. Glenn:

As specified in the referenced bid document, we have an option to renew the existing contract for another one year period if it is mutually agreeable to all parties.

Our current contract expires on **June 23, 2018**. Please advise by signature below, if a one-year extension of our current contract at same terms, conditions, specifications and pricing stated in your submittal to RFP 2016-03 would be acceptable.

Please, complete and return this form to the Purchasing Division by no later than **2:00 PM on April 20, 2018**. Your response may be emailed to dbasha@townofpalmbeach.com or faxed to 561-835-4688.

Sincerely,

Duke Basha

Duke Basha
Assistant Purchasing Manager



I hereby agree to a one year extension of the subject bid.

I do not approve a one year extension of the subject bid for the following reasons:

Dudley Orr

SIGNATURE

4/23/18

DATE

Dudley Orr

NAME (PRINT)

