

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 12, 2018

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Approve a Contract Renewal for Disaster Debris Removal and Disposal Services, RFP No. 2016-03

Resolution No. 79-2018

Approve a Contract for Disaster Debris Removal and Disposal Services, RFP No. 2016-03
Resolution No. 80-2018

DATE: June 1, 2018

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 79-2018 and to re-ratify the contract award for RFP No. 2016-03, and approve a disaster debris removal and disposal services contract renewal to Phillips & Jordan, Inc. and approve Resolution No. 80-2018 to ratify award RFP No. 2016-03, and approve a disaster debris removal and disposal contract to DRC Emergency Services, LLC.

GENERAL INFORMATION

The current disaster debris removal and disposal services contracts are expiring on June 23, 2018. Phillips & Jordan, Inc. renewal letters were sent and received back by the Purchasing Department, and signed by the representatives acknowledging the desire to renew the contract per the terms and conditions to include a CPI increase. Since only one of the originally selected vendors agreed to renew, Purchasing extended the selection to the next two ranked vendors and has received an acceptance letter from DRC Emergency Services, LLC agreeing to the original terms and conditions. It is recommended that DRC be added as a secondary contractor for these services.

Entering into a contract with these contractors does not obligate the Town to authorize any work with the contractor, since the contract is based on “standby” requirements to be used in the event of a natural disaster or emergency declaration as needed.

FUNDING/FISCAL IMPACT

Fiscal impact is unknown and is dependent on the magnitude of the disaster or emergency circumstances. Funding for any tasks issued under these contracts would be the subject of a future Town Council approval. If no tasks are issued, then no monies would be expended.

PURCHASING REVIEW

This item has been reviewed by the Purchasing Division and approved as recommended.

TOWN ATTORNEY REVIEW

This Resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency. Staff will work with the Town Attorney to draft a contract with the new contractor being added (DRC).

Attachments

cc: Jay Boodheshwar, Deputy Town Manager
Jane Le Clainche, Director of Finance
Eric Brown, P.E., Assistant Director of Public Works
Chester Purves, Services Division Manager
Dean Mealy, Purchasing Manager