

# TOWN OF PALM BEACH

Information for Town Council Meeting on: June 12, 2018

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To: Ordinances, Rules & Standards Committee

Via: Kirk Blouin, Town Manager

From: Jay Boodheshwar, Deputy Town Manager

Re: Amendment of Town Code, Relative to Special Events Permits  
**Ordinance No. 12-2018**

Date: June 1, 2018

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## **STAFF RECOMMENDATION**

Staff recommends that Town Council approve the first reading of Ordinance No. 12-2018, amending Article VII, Section 106 of the Town Code that regulates the issuance of special event permits on public property, as recommended by the Ordinances, Standards and Rules Committee.

## **GENERAL INFORMATION**

At the December 7, 2017, and February 8, 2018, ORS meetings, staff reviewed information regarding special event permits on public property including the permitting process, popular locations, types of events held each year, as well as concerns regarding damage to property.

Discussion took place at both meetings regarding the need for refundable damage deposits and the potential implementation of usage fees to help control the number of events that could potentially affect certain public properties in an adverse manner and the monetization of other assets. Discussion regarding limiting the use of public spaces to residents and town-based organizations took place at the February 8, 2018, meeting but it was determined by the Town Attorney that it would be problematic to implement such policies.

At the May 2 ORS meeting, several suggested changes were reviewed with committee members, resulting in the recommended changes on the attached Ordinance. The Committee will review public spaces where a usage fee could be implemented and a companion resolution will accompany this ordinance for its second reading, implementing any new fees recommended by ORS.

## **TOWN ATTORNEY REVIEW**

Ordinance No. 12-2018 was prepared by and approved by the Town Attorney for legal form and sufficiency.

Attachment

Cc: John C. Randolph, Town Attorney  
Kathleen Dominguez, Town Clerk