

TOWN OF PALM BEACH

Information for Town Council Meeting on: June 12, 2018

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Danielle Olson, Director of Human Resources

Re: RFP No. 2018-35 Insurance Broker and Actuarial Services

Date: June 1, 2018

STAFF RECOMMENDATION

Town staff request approval of the Selection Committee's recommendation of the ranking of firms for RFP No. 2018-35 for insurance broker and actuarial services, with The Gehring Group being the highest ranked proposer and authorizing permission to negotiate an agreement on behalf of the town.

GENERAL INFORMATION

The Town received four (4) proposals; and on May 15, 2018, the selection committee met to consider the proposals. The committee agreed to shortlist two (2) firms – Gallagher Benefits, Inc., and Gehring Group, Inc. On May 31, 2018, the selection committee met to hear the presentations and conducted interviews with the shortlisted companies. After thorough consideration, the selection committee arrived at a final ranking (Exhibit A) as follows:

1. Gehring Group, Inc.
2. Gallagher Benefits Services, Inc.

FUNDING/FISCAL IMPACT

Sufficient funds have been budgeted in the FY18 Self Insurance Health fund and OPEB Trust to provide for the expenses proposed herein.

Attachments

DO:kw

cc: Jane Struder, Director of Finance
Dean Mealy, Purchasing Manager