

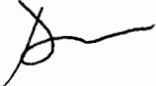


TOWN OF PALM BEACH

MEMORANDUM

DATE: May 22, 2018

TO: Danielle Olson, Human Resources Director

FROM: Dean Mealy, Purchasing Manager 

SUBJECT: Final Ranking – RFP No. 2018-29 – Catering Service Post Emergency

The Town received proposals from four (4) respondents. On May 22, 2018, the Selection Committee met to consider the submittals. All members of the committee listed below were present except for Eugene Bitteker (Non-Voting):

Selection Committee Members -

Danielle Olson – Human Resources Director
Kendall Reyes – Police Department/Fire Rescue
Gwen Peirce – Town Managers Office
Beth Zickar – Recreation Director
Sean Baker – Fire Rescue

Advisors and Facilitators (Non-Voting) -

Duke Basha – Assistant Purchasing Agent (Non-Voting)
Eugene M. Bitteker – Buyer (Non-Voting)
John Cmar – Purchasing Coordinator (Non-Voting)

After thorough consideration of the four (4) companies, the Selection Committee arrived at a final ranking as follows:

1. Professional Concessions, Inc.
2. South Florida Carefree Catering
3. Arthur's Catering, Inc.
4. Vizcarra Hospitality, LLC

It is the recommendation of the Selection Committee to award a contract to Professional Concessions, Inc., for RFP No. 2018-29 – Catering Service Post Emergency.

Cc: File: RFP No. 2018-29
John Randolph, Town Attorney
Selection Committee Members