

# TOWN OF PALM BEACH

Information for Town Council Meeting on: May 8, 2018

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Jay Boodheshwar, Deputy Town Manager  
Charles Kapachinski, IT Manager

RE: Approval of Selection Committee Recommendation for 2018-16, IT Consulting Services to Three Top Ranked Firms; Presido Networked Solutions LLC, Sentinel Technologies Inc., and Saalex Corporation and approve annual budget of \$107,000 for IT Consulting, and a five year proposed requirement of \$535,000 with the three proposers subject to annual Town Council review and authorization.  
**Resolution No. 64-2018**

DATE: April 18, 2018

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 64-2018 for approval of Selection Committee recommendation of the three highest ranked firms for IT Consulting to Presido Networked Solutions LLC, Sentinel Technologies Inc., and Saalex Corporation and to allow the Town Manager to execute agreements to each firm. Town staff also recommends approval of budget expenditures to the three firms in a not-to-exceed \$107,000 annually and a five year requirement of \$535,000 subject to annual Town Council review and authorization.

## **GENERAL INFORMATION**

The Town had previously utilized the State of Florida Contract to secure IT Consulting Services. The State of Florida has not renewed any contracts for IT Consulting Services and counties and local municipalities have had to issue their own solicitations and awards.

The Town issued RFP 2018-16 and received ten proposals. The Selection Committee has recommended the top three ranked firms to complete IT Consulting Services for the Town.

Consulting services have been used to staff unfilled positions as well as provide services for skill and experience gaps. While all IT positions have been filled within the past 9 months, there are ongoing network related activities and projects that require advanced level skills through staff augmentation. Currently, the IT Department utilizes consultants to maintain, support and secure e-mail services in addition to assistance with network design, programming, securing and troubleshooting the extensive town-wide data and voice network.

**FUNDING/FISCAL IMPACT**

The funding for the IT Consulting for FY 2018 is \$107,000 under account 001-15-125-513-30-34-10.

**PURCHASING REVIEW**

This item has been reviewed by the Purchasing Division and approved as recommended.

**TOWN ATTORNEY REVIEW**

This Resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachments

cc: Jane Le Clainche, Director of Finance  
Dean Mealy, Purchasing Manager