

TOWN OF PALM BEACH

Information for Town Council Meeting on: May 8, 2018

TO: Mayor and Town Council
VIA: Kirk W. Blouin, Town Manager
FROM: H. Paul Brazil, P.E., Director of Public Works
RE: Permission to Close Country Club Road for the Annual Trimming of the Cut
DATE: April 17, 2018

STAFF RECOMMENDATION

Town staff requests that the Town Council approve the road closing of Country Club Road for annual vegetation trimming and that the Town Manager or his designee be authorized to approve this closure in future years.

GENERAL INFORMATION

This operation consists of vegetation maintenance, cutting, trimming and removal of over-grown and hanging plantings through the cut. This work is performed annually between the months of May 1st and November 1st and historically does not exceed an eight (8) hour work day.

Prior to the start of this maintenance, Public Works supplies a memo to the Engineering department to be included in the weekly traffic disruption report notifying the residents of the project and disruption. The vendor installs appropriate maintenance of traffic (MOT) and is providing alternate routes for vehicular travel.

Because this work occurs every year, staff is requesting that the Town Manager or his designee be authorized to approve this closure in the future without the need to return to the Town Council.

Staff requests permission for the annual closing of Country Club Road between May 1st and November 1st to perform the tasks listed above.

FUNDING/FISCAL IMPACT

Sufficient funds are available in the Public Works budget to complete this work.

cc: Eric Brown, P.E., Assistant Director of Public Works
Jane La Clainche, Director of Finance
Patricia Strayer, P.E., Town Engineer
Dean Mealy, Purchasing Manager