

# TOWN OF PALM BEACH

Information for Town Council Meeting on: April 10, 2018

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Award Bid No. 2018-26 and Approve a Construction Contract for the Mid-Town Bathroom and Lifeguard Building Repairs  
**Resolution No. 46-2018**

DATE: March 25, 2018

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve Resolution No. 46-2018 awarding Bid No. 2018-26 and approving a construction contract to Creative Contracting Group in an amount of \$115,000 for construction of the Mid-Town Bathroom and Lifeguard Building Repairs and establishing a construction phase budget of \$126,000, including contingency.

## **GENERAL INFORMATION**

The Mid-Town Bathroom and Lifeguard Building is located within the Town of Palm Beach on the east side of the South Ocean Boulevard and north of the Chilean Avenue intersection. The building is used as a public bathroom on the northern portion and also as a station for the lifeguard staff on the southern portion. In March 2017, Kimley-Horn & Associates, Inc. (KHA) completed an assessment of the Mid-Town Bathroom and Lifeguard Building. The results conveyed a significant amount of structural damage that is in urgent need of repair. KHA has prepared and submitted plans/specifications to the Town that will address and correct the building's deficiencies. The plans/specifications have been sent out for public bid by the Town's Purchasing Division and the recommendation, as part of this Resolution, is to award a construction contract to Creative Contracting Group to complete the Mid-Town Bathroom and Lifeguard Building Repairs.

The Town received three (3) quotes on March 21, 2018 (a copy of the tabulation sheet is attached). The quotes ranged from \$115,000 to \$190,400. The low, responsive, responsible bidder was Creative Contracting Group in the amount of \$115,000. With Purchasing's assistance, staff negotiated a construction contract with Creative Contracting Group in the amount of \$115,000 for the scope of services and repairs identified in the KHA bid set plans dated January 2018. Staff recommends awarding a construction contract to Creative Contracting Group, for the bid amount of \$115,000, and establishing a construction phase budget of \$126,000.

### **FUNDING/FISCAL IMPACT**

The cost for the repairs is below our anticipated budget and funding for the construction phase for the Mid-Town Bathroom and Lifeguard Building Repairs contained within the Town's Accelerated Capital Improvement Program-Phase II budget.

### **PURCHASING REVIEW**

This item has been reviewed by the Purchasing Division and approved as recommended. Purchasing had solicited bids in the Palm Beach Post, and online through Demand Star and Public Purchase.

Through Demand Star 454 registered contractors received notice of the bid of which, 24 plan holders were noted and through Public Purchase, 532 vendors received notice of the bid of which 24 plan holders were noted.

The low responsive, responsible bidder Creative Contracting is a first time bidder for the Town.

### **TOWN ATTORNEY REVIEW**

This Resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

### **Attachments**

cc: Jane Le Clainche, Finance Director  
Eric Brown, P.E., Assistant Director of Public Works  
Patricia Strayer, P.E., Town Engineer  
Jason Debrincat, P.E., Senior Project Engineer  
Brett Madison, Facilities Maintenance Division Manager  
Dean Mealy, Purchasing Manager