

TOWN OF PALM BEACH

Information for Town Council Meeting on: April 10, 2018

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P. E., Director of Public Works

RE: Approve a Purchase Order for Construction Phase Engineering Services for the Mid-Town Bathroom Repairs
Resolution No. 47-2018

DATE: March 25, 2018

STAFF RECOMMENDATION

Town staff recommends that Town Council approve Resolution No. 47-2018 approving a purchase order to Kimley-Horn and Associates, Inc. (KHA), for construction phase engineering services in the amount of \$21,928.75 for the Mid-Town bathroom repairs and establishing a construction phase engineering services budget of \$25,000.00, including contingency.

GENERAL INFORMATION

The Mid-Town beach restroom and lifeguard building is located within the Town of Palm Beach on the east side of the South Ocean Boulevard and Chilean Avenue intersection. The building is used as a public restroom on the north end as well as a station for the lifeguard staff on the south end. In March 2017, KHA completed an assessment of the Mid-Town beach restroom and lifeguard building. The results conveyed a significant amount of structural damage that is in urgent need of repair. KHA has prepared and submitted plans/specifications to the Town that will address and correct the building's deficiencies. The plans/specifications have been sent out for public bid by the Town's Purchasing Division and the recommendation, as part of this Resolution, is for KHA to oversee and inspect the Mid-Town bathroom repairs during construction.

Staff has negotiated the KHA proposal for construction phase engineering services in the amount of \$21,928.75. Staff also recommends a contingency of \$3,071.25, resulting in a total construction phase engineering services budget of \$25,000.00.

FUNDING/FISCAL IMPACT

Funding for the construction phase engineering services for the Mid-Town bathroom repairs is contained within the Town's Accelerated Capital Improvement Program-Phase II budget.

PURCHASING REVIEW

This item has been reviewed by the Purchasing Division and approved as recommended.

TOWN ATTORNEY REVIEW

This Resolution has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachments

cc: Jane Le Clainche, Finance Director
Eric Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Jason Debrincat, P.E., Senior Project Engineer
Brett Madison, Facilities Maintenance Division Manager
Dean Mealy, Purchasing Manager