



## TOWN OF PALM BEACH

APPLICATION FOR SERVICE ON

### CODE ENFORCEMENT BOARD

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TOWN CLERK  
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Please complete this application by typing or printing legibly in ink. Applications should be submitted to the Town Clerk (360 South County Road, Palm Beach, FL 33480, via facsimile 561-838-5417, or via e-mail addressed to townclerk@townofpalmbeach.com) no later than 5 p.m., 11 calendar days prior to the Town Council meeting in which the appointment will be considered. Completion of this application requires the applicant to review certain Town documents as noted in this application. To review or obtain a copy of the documents please contact the Town Clerk's Office (561-838-5416). Please feel free to attach any additional background information to this application form. (Please be advised that members of the Code Enforcement Board must file an annual financial disclosure form per State law.)

Name: Steven Meltzer

Residence Address: 130 Sunrise Ave. PH3

Mailing Address: \_\_\_\_\_

Home Telephone: 561-628-6973

E-mail Address: smeltzer@msn.com Telephone: \_\_\_\_\_

I am a resident of the Town of Palm Beach SM (please initial)

Please attach proof of Town of Palm Beach residency. Failure to attach proof of residency shall be grounds to reject your application. Proof of residency shall be either a copy of your Florida Driver's License matching the address of your residence as shown on this application, a copy of a utility bill in your name at the residence address shown on this application, or by providing an original, fully executed and notarized Declaration of Domicile with this application.

1. Why are you interested in serving on the Code Enforcement Board? (Please explain and attach additional pages if necessary)

It is time to give back by doing service

2. How many meetings of the Code Enforcement Board have you attended in the last year? 2

3. If you have served on any boards/commissions/committees in the Town of Palm Beach or elsewhere, please list them and include details such as length of service, attendance record, etc.

4. Please indicate if there are any periods of time for which you will be unavailable for meetings.

5. Do you have any personal experience with the Code Enforcement Board in the Town of Palm Beach or other jurisdictions? (Please explain and attach additional pages if necessary)



6. Are you a member of any of the following organizations? (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Palm Beach Chamber of Commerce          | <input type="checkbox"/> Preservation Foundation of Palm Beach |
| <input checked="" type="checkbox"/> Palm Beach Civic Association | <input type="checkbox"/> North End Property Owners Association |
| <input type="checkbox"/> Neighborhood Alliance of Palm Beach     | <input type="checkbox"/> Other _____                           |
| <input type="checkbox"/> Citizens' Association of Palm Beach     |  |

7. Present occupation. Retired No. of years. \_\_\_\_\_

Employer. \_\_\_\_\_

8. Past occupation(s). Textile Manufacturer No. of years. 37

Employer(s). Self

9. Do you have a degree in, or have you taken courses in, any of the following fields of study: (Check as many as are applicable)

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture                  | <input type="checkbox"/> Building Construction            |
| <input type="checkbox"/> Landscape Architecture/Design | <input type="checkbox"/> Municipal Planning               |
| <input type="checkbox"/> Law                           | <input type="checkbox"/> Law Enforcement/Code Enforcement |

10. Please provide details regarding your educational background:

WCU, City of London College

11. Why do you feel that you are qualified to serve on the Town's Code Enforcement Board? (Attach additional page if necessary)

Because of my business background.

12. To enable Town Council to consider potential conflicts of interest, please provide the following information regarding family members who live and/or work in the Town of Palm Beach, including your spouse, parents, siblings or children.

Family Member Name	Relationship	Address	Occupation	Employer
Jean Meltzer	Wife	Same	Housewife	

13. Have you ever been convicted of a crime or pled guilty or nolo contendere to a crime other than minor traffic violations? NO



14. If you are currently serving on a Town board, commission, or committee, please identify it in the space below and check the box that indicates you will resign from that position if you are appointed to the position you are seeking in this application.  
☐ I will resign from the \_\_\_\_\_ if I am appointed to the position I am seeking in this application.  
board/commission/committee

15. In the event you are applying to be a Regular Member of the Code Enforcement Board and you are not successful, will you accept appointment as an Alternate Member of the Board should the Town Council wish to appoint you as an Alternate Member?  
☒ Yes ☐ No

The following information is needed to facilitate Town reporting requirements in Florida Statute 760.80. Please check one in each category.

**RACE**

- ☐ African American      ☐ Native American  
☐ Asian American      ☒ Caucasian  
☐ Hispanic American      ☐ Not known

**GENDER**

☒ Male ☐ Female

**PHYSICALLY DISABLED**

☐ Yes ☒ No

I hereby certify that I have read the sections of the Town Code of Ordinances for the particular board/commission/committee that I have selected above and have noted the description of the board/commission/committee and its members' duties, and further I have read the regulations concerning absences and conflicts of interests. I certify the information given by me is true and complete to the best of my knowledge and belief. I understand that any falsification of material facts will be grounds for rejection of this application or dismissal after appointment.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

*Please attach proof of Town of Palm Beach residency (as listed on page 1) with this application.*

**Please note that Board/Commission applications will expire on December 15 of each year.**

**CODE ENFORCEMENT BOARD**

Hears cases involving violations of the Town Code and ordinances and imposes administrative fines and other noncriminal penalties where a pending or repeated violation exists. Members must be residents and are appointed by Town Council on the basis of experience or interest in the fields of zoning and building control. The Board includes, whenever possible, an architect, business person, engineer, general contractor, realtor, subcontractor, general member, or person with experience in the field of public health. In addition, the Town Council may appoint two alternate members for the purpose of serving in the absence of any of the board members. Members (and alternate members) shall be appointed for terms of three years. A member of the code enforcement board shall not be appointed for more than two consecutive three-year terms, but shall be eligible for reappointment upon the lapse of nine months after the expiration of the member's second consecutive three-year term.



