

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2018

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Jane Struder, Director of Finance

Re: Budget Calendar for FY19 Budget Process

Date: February 2, 2018

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the proposed FY19 budget calendar.

GENERAL INFORMATION

The attached budget calendar for FY19 includes all significant deadlines and meetings that are planned for the budget process. These include both State mandated actions (e.g. the special Town Council meeting in July and public hearings in September) and the Town's self-directed actions (e.g. the Town Council meeting in April to review the Long Term Financial Plan and discuss budget priorities). Items requiring Town Council action are highlighted in blue and shown in red type on the calendar.

The dates for the public hearings in September are tentative and are subject to change based on the dates of the County and School Board public hearings. Significant dates during the budget process include:

- **April 10, 2018** – Review of Long Term Financial Plan and discussion of the FY19 budget, process and priorities.
- **July 9, 2018** – Town Council meeting to review Town staff's proposed FY19 budget and Initial Resolutions Adopting Special Non-Ad Valorem Assessments.
- **September 13, 2018 at 5:01pm** – First public hearing on tentative budget and proposed tax rate.
- **September 19, 2018 at 5:01pm** – Second public hearing on budget and proposed tax rate.

Staff looks forward to working with the Mayor and Town Council on the FY19 budget.

Attachment

jls

cc: Department Directors
Jay Boodheshwar, Deputy Town Manager
John C. Randolph, Town Attorney