

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: May 13, 2025

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 048-2025, authorizing a Purchase Order for Construction Phase Services to Chen Moore and Associates for 5N and 6N Milling and Paving Improvements in the amount of \$244,030, approving a contingency in the amount of \$36,604 and approving a project budget in the amount of \$280,634

DATE: May 1, 2025

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## **STAFF RECOMMENDATION**

Staff recommends the Town Council approve Resolution No. 048-2025, authorizing a Purchase Order for Construction Phase Services to Chen Moore and Associates for 5N and 6N Milling and Paving Improvements in the amount of \$244,030, approving a contingency in the amount of \$36,604 and approving a project budget in the amount of \$280,634.

## **SUMMARY EXPLANATION/BACKGROUND**

Chen Moore and Associates are being engaged to provide Construction Oversight for Phases (5N) and (6N) Milling and Paving related to the Townwide Electric Utility Undergrounding Project.

The Scope of Services to be provided comprises of the following:

- Task 1- Meetings and Coordination
- Task 2 – Resident Outreach
- Task 3 – Construction Observation
- Task 4 – Pay Application, Submittal Review, and Project Closeout

## **FUNDING/FISCAL IMPACT**

Funding for this award will be from the Capital Improvement Fund.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

