

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 10, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution awarding a purchase order to Kimley-Horn and Associates, Inc. for Construction Phase Services for Phase 8 Undergrounding in the amount of \$409,356, approving a contingency in the amount of \$61,403 for an approved project budget in the amount of \$470,759
Resolution No. 179-2024

DATE: November 27, 2024

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Resolution No. 179-2024, awarding a purchase order to Kimley-Horn and Associates, Inc. for Construction Phase Services for Phase 8 Undergrounding in the amount of \$409,356, approving a contingency in the amount of \$61,403 for an approved project budget in the amount of \$470,759.

SUMMARY EXPLANATION/BACKGROUND

The design phase of Phase 8 is complete, and the Town's construction manager has prepared the Guaranteed Maximum Price. The Town has requested that Kimley-Horn perform construction phase engineering services to support the Town during the construction of the undergrounding.

Kimley-Horn and Associates, Inc. was approved for the entire project for construction phase services at the onset of the project.

Public Works Engineering has reviewed the proposal and accepts the deliverables. The full proposal is attached for review.

It is understood that work is anticipated to begin in April 2025. This sub-phase is located between Royal Poinciana Way and Atlantic Avenue.

It is understood that FPL, AT&T, and Comcast all have facilities on utility poles to varying degrees. These poles are generally located in rear-lot easements or in the public right-of-way. New underground infrastructure will be installed within the road rights-of-way and in new front-lot

easements. Once the new facilities have been installed, activated, and the services cut over, the rear-lot poles and wires will be removed.

Kimley-Horn will perform the following services during construction. A more detailed description of each of the itemized services below follows later in this proposal.

- Pre-Construction Meeting attendance
- Bi-weekly progress meeting attendance for the 24-month construction duration (up to 52 meetings)
- Utility coordination meeting attendance (FPL, ATT, Comcast) during the construction duration (up to 8 meetings)
- Visits to the site including field reports and photographs (approximately 2-3 times per week during conduit/equipment installation and 1-2 times per week during demolition, up to 234 visits)
- Recommendations with Respect to Defective Work
 - Clarifications and interpretations
 - Change order review
 - Shop drawing review / review of proposed substitutions
 - Review of testing lab reports
 - Payment application review (up to 24 applications)
 - Substantial completion walk-through and punch list development
 - Final acceptance walk-through

FUNDING/FISCAL IMPACT

Funding for the project will be from the Townwide Undergrounding Account.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.