

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 10, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving a purchase order to Kimley-Horn and Associates, Inc. for on-call consulting, permit compliance sampling and monitoring at the Skees Road and Okeechobee Boulevard Landfill Facilities in the amount of \$129,144, approving a contingency in the amount of \$13,000 and establishing an approved project in the amount of \$142,144

DATE: November 27, 2024

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Resolution No. 167-2024, approving a purchase order to Kimley-Horn and Associates, Inc. for on-call consulting, permit compliance sampling and monitoring at the Skees Road and Okeechobee Boulevard Landfill Facilities in the amount of \$129,144, approving a contingency in the amount of \$13,000 and establishing an approved project in the amount of \$142,144.

SUMMARY EXPLANATION/BACKGROUND

Kimley- Horn and Associates, Inc. (KHA) provides on-call consulting, permit compliance sampling and monitoring at the Town owned landfill facilities. Sampling, reporting, and monitoring is a permit requirement and involves coordination with regulatory agencies to include FDEP, FDOH, SFWMD and Palm Beach County. Included in the proposal is the completion and filing of the Good Neighbor Report, Landfill Capacity Estimation and Waste Reduction Consulting.

The Town of Palm Beach currently owns two Class III landfills. The sites are located on Okeechobee Blvd. and on Skees Road. The permits for the landfills require yearly monitoring with reports that are to be submitted to the FDEP. Kimley-Horn will work with a subconsultant to perform the semiannual and biennial compliance sampling and prepare the monitoring reports for the 2025 permit year for both facilities.

The Town previously renewed the operating permit for Skees Road and received the Closure Permit of the Okeechobee facilities. The sampling and monitoring requirements described in those permits will be performed under this Scope of Services. In 2012, the Town began a voluntary supplementary sampling program to complement the compliance monitoring program for select

parameters. This program will continue in 2025 in the form of two quarterly sampling events in the same manner as was performed in 2024. KHA understands that the Okeechobee site could begin redevelopment which would impact the sampling services at this site. If that happens, KHA will discontinue sampling services at the Okeechobee site and not perform the work associated with those tasks. Based on their current understanding of the redevelopment schedule, this could potentially impact the sampling activities in the mid part of the year.

The Town has also requested that Kimley-Horn provide assistance related to monitoring the volume of debris deposited at the Skees Road site each year in the form of photogrammetric surveying. The topography generated by the photogrammetry will be used to develop a three-dimensional surface that can then be compared to the closure surface of the landfill and the surface that was developed based on the aerial photogrammetry that was collected in January 2024. This information will allow the Town to better account for the volume of debris being placed at the sites each year along with more accurate forecasting of remaining landfill capacity.

The Town has requested that Kimley-Horn provide on-call consulting services at each of the landfill sites. These services may consist of the design of various improvements at the facilities, recommendations regarding the operations at each facility, assistance related to the redevelopment of the Okeechobee site, and/or assistance with the maintenance of each facility.

There are two scope elements next year that were part of the 2024 services and will continue:

1. KHA have budgets included for the Okeechobee Regulatory and Development Review assistance. Kimley-Horn will provide on-call consulting services specifically related to on-going development issues at the Okeechobee Blvd. landfill property. These services are separate from the regulatory consulting services being performed in Task 4A as they are specifically related to land development/land entitlement issues beyond landfill regulatory concerns for which the Town may seek consulting services. It is envisioned that this task will predominantly consist of meeting attendance with the Town, Lessee, Town/Lessee Attorneys, and/or development specific permitting agencies to provide advice to the Town concerning the planned improvements for the Okeechobee Property. The exact scope of services is unknown at this time, so we are providing an hourly budget for on-call services. We will not exceed this budget without written authorization from the Town.
2. KHA will continue to perform the same level of groundwater monitoring and prepare a Good Neighbor Report per the closure permit that was issued in 2023.

Kimley-Horn and Associates, Inc. has been awarded this function for a period of years and has a great working relationship with the regulatory agencies. This relationship has proven to be beneficial to the Town.

FUNDING/FISCAL IMPACT

Funding for this service will be from the Public Works Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.