

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 145-2024, approving a Purchase Order to NeoGov in the Amount of \$275,000 for FY25 and FY26 to support People and Culture for Recruitment, On-Boarding, Performance Management

DATE: October 30, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 145-2024, approving a Purchase Order to NeoGov in the Amount of \$275,000 for FY25 and FY26 to support People and Culture for recruitment, On-Boarding, Performance Management.

SUMMARY EXPLANATION/BACKGROUND

Town Procurement and Contract Management in collaboration with IT and People and Culture are requesting that funding be approved to issue a Purchase Order to NeoGov for the next two years.

The Town has been using NeoGov since 2016. The reason for only a two-year purchase order is that many of the requirements were outlined in the ERP RFP that is currently under review. If a new ERP provider can provide these services, then consideration would be given to what is being offered. The new ERP will not be in place until somewhere in the period of the FY26 or FY27 budget cycle,

FUNDING/FISCAL IMPACT

Funding for the purchase order will be from the IT Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.