

TOWN OF PALM BEACH

Information for Town Council Meeting on: October 8, 2024

To: Mayor and Town Council

From: Kirk W. Blouin, Town Manager

Re: Adoption of the 2025 Town Council Meeting Schedule

Date: September 24, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council adopt the proposed 2025 meeting schedule below, along with any other modifications that may be acceptable to the majority.

GENERAL INFORMATION

Staff requests Town Council approve the following 2025 Town Council meeting schedule below:

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|------------------------------|---|
| January 14 and 15 | July 8, 9 and 10 (Budget workshop) |
| February 11 and 12 | August 12 and 13 |
| March 4 and 5 ⁽¹⁾ | September 9 ⁽²⁾ , 10 and 18 ⁽³⁾ |
| April 8 and 9 | October 14 and 15 |
| May 13 and 14 | November 12 and 13 ⁽⁴⁾ |
| June 10 and 11 | December 9 and 10 |

- (1) If a local election is held in 2025, it will be scheduled for Tuesday, March 11 during the second week of the month. Staff requests holding the March Town Council meetings during the first week of the month.
- (2) The first public hearing for the budget will follow the regular meeting at 5:01 p.m., unless in conflict with the Palm Beach County Board of County Commissioners or the Palm Beach School District Board Meeting.
- (3) The second public hearing for the budget will be held at 5:01 p.m., unless in conflict with the Palm Beach County Board of County Commissioners or the Palm Beach School District Board Meeting.
- (4) Town Hall will be closed on Tuesday, November 11, in observance of Veterans Day. The November Town Council meetings are currently scheduled for Wednesday and Thursday of that week.

KWB:JS:ked

cc: Department Directors
Joanne O'Connor, Town Attorney