

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 10, 2024

To: Mayor and Town Council

Via: Kirk W. Blouin, Town Manager

From: Carolyn Stone, Deputy Town Manager

Re: Request from the Town of Palm Beach United Way for 5K Run/Walk Event

Date: September 1, 2024

STAFF RECOMMENDATION

Staff recommends that the Mayor and Town Council review and approve the Special Event Permit application from the Town of Palm Beach United Way for the 5K Run/Walk beginning and ending in Bradley Park on Thursday, November 28, 2024.

GENERAL INFORMATION

In August 2019, the Town Council passed and adopted Ordinance No. 30-2019, requiring applications for special events that involve leaving the primary event location to utilize public sidewalks, streets, and/or bike paths to receive Town Council approval before the issuance of a special event permit.

- The Town of Palm Beach United Way requests Town Council approval for their TOPB United Way 16th Annual Turkey Trot 5K and Kids Drumstick Dash event scheduled for Thursday, November 28, 2024, from 5:00 a.m. to 10:00 a.m., beginning and ending in Bradley Park. The event attendance is expected to include approximately 1500 participants and 100 spectators. The Kids Drumstick Dash will begin at 7:00 a.m., the Turkey Trot 5K at 7:30 a.m., with all clean-up to be done by 10:00 a.m. Police presence has been confirmed to ensure participant, spectator, and pedestrian safety. A copy of the Special Event Application packet and proposed route is attached. Staff have reviewed the request and have no concerns.

FUNDING/FISCAL IMPACT

The application fee of \$500.00 is required for each race permit as well as a refundable damage deposit. If approved, the Town will receive \$500.00 in revenue.

Attachments - Special Event Permit
cc: Department Directors