

TOWN OF PALM BEACH

Information for Town Council Meeting on: August 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 099-2024, approving a Purchase Order to Kimley-Horn and Associates, Inc. for Mast Arm Traffic Signal Design for Sunset Avenue and Bradley Place in the amount of \$129,382.92, approving a contingency in the amount of \$19,400 and establishing a total project budget in the amount of \$148,782.92

DATE: August 6, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 099-2024, approving a Purchase Order to Kimley-Horn and Associates, Inc. for Mast Arm Traffic Signal Design for Sunset Avenue and Bradley Place in the amount of \$129,382.92, approving a contingency in the amount of \$19,400 and establishing a total project budget in the amount of \$148,782.92.

SUMMARY EXPLANATION/BACKGROUND

In response to the continuing traffic congestion at Sunset Avenue and Bradley Place, the Town contracted with Susan O'Rourke Engineering and Planning to perform a signal warrant analysis. The preliminary results indicate that a signal is warranted at this location. This warrant analysis will be presented to the Town Council for further discussion in an upcoming Town Council meeting. Due to the amount of time, it will take to order and purchase the mast arms (structural poles for the signals) staff recommended moving forward with the design expeditiously so that the mast arms can be specified and ordered as soon as possible. Kimley Horn and Associates has designed several of the signalized intersections for the Town. Utilizing the continuing services contract, Kimley Horn is the best firm situated to complete this design in a timely manner.

FUNDING/FISCAL IMPACT

This project was not in the 5-year Capital Improvement Fund Plan. In order to fund this phase of the project, we will be taking funds from the Crosswalk Improvement Project. This will reduce the Crosswalk Improvement project available funds from \$973,852 to \$825,069.08.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.