

# **TOWN OF PALM BEACH**

Information for Town Council Meeting on: August 13, 2024

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution awarding RFQ No. 2024-20 to Coastal Protection Engineering, LLC for Coastal Consulting Services for Mid-Town Extension (Reach 5) permitting in a not-to-exceed amount of \$949,537.16, approving contingency in the amount of \$94,900 and establishing a project budget in the amount of \$1,044,437.16

DATE: August 6, 2024

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## **STAFF RECOMMENDATION**

Staff recommends the Town Council approve Resolution No. 074-2024, awarding RFQ No. 2024-20 to Coastal Protection Engineering, LLC for Coastal Consulting Services for Mid-Town Extension (Reach 5) permitting in a not-to-exceed amount of \$949,537.16, approving contingency in the amount of \$94,900 and establishing a project budget in the amount of \$1,044,437.16.

## **SUMMARY EXPLANATION/BACKGROUND**

Procurement and Contract Management issued RFQ No. 2024-20 for Coastal Consulting Services for Reach 5 Permit on May 1, 2024.

The Town needs to apply for and obtain permits from the Florida Department of Environmental Protection (FDEP) and U.S. Army Corps of Engineers (USACE) to be able to place beach compatible sand on the beach or in the water in the south end of Reach 4 and most of Reach 5, referred to as the “Mid-Town Extension”, as a requirement of the originally authorized Mid-Town federal project. The limits of this area are from Banyan Road to Southern Boulevard, roughly 5,4000 feet of beach. The Town will be constructing a Mid-Town beach storm recovery project beginning in late 2025 or early 2026. This Mid-Town extension is expected to be waived and excluded from that project. The permit process can take years to complete and as such is hopeful to have a determination before the next regularly scheduled Mid-Town Beach Renourishment project, which would be in approximately six to eight years. The Corps has indicated that this work will count towards the Town’s cost share and reduce the cash contribution from the Town for the next full project. The Town has also submitted this work for grant reimbursement from the Florida Department of Environmental Protection.

Only one firm, Coastal Protection Engineering, LLC responded to the solicitation.

The Selection Committee consisted of the following members:

**Voting**

Carolyn Stone  
Jason Debrincat, P.E.  
Patrica Strayer, P.E.  
Bob Miracle, CPA – financials

**Non-Voting**

Ryan Canterbury, facilitator

Coastal Protection Engineering LLC (CPE) was selected from RFQ 2024-20 to assist with the preparation of permit applications and corresponding surveys, investigations, exhibits, maps, drawings and related documentation. Due to the unknown timelines and response to requests for information, an estimated level of effort for permit processing, responses to agency requests, attending meetings and related project support as necessary are included in the scope.

**FUNDING/FISCAL IMPACT**

The USACE has indicated that the federal project agreement includes the opportunity for In-Kind Services credit as a portion of the Town's contribution to the project. As part of Coastal Protection Engineering's (CPE) work under this Task, CPE will support the Town with coordination, reviews, documentation, and general consulting as funding support related to the Mid-Town Extension and the federal project's cost share records.

The remaining funding will be from the Coastal Fund.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.