

TOWN OF PALM BEACH

Information for Town Council Meeting on: May 14, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution awarding RFQ No. 2024-11 for Civil Engineering to Mock, Roos & Associates, Inc., Kimley Horn and Associates, Inc. and Chen Moore and Associates, Inc. for a five-year period

DATE: May 1, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 056-2024, awarding RFQ No. 2024-11 for Civil Engineering to Mock, Roos & Associates, Inc., Kimley Horn and Associates, Inc. and Chen Moore and Associates, Inc. for a five-year period.

SUMMARY EXPLANATION/BACKGROUND

The previously awarded professional services agreements between the Town of Palm Beach and the firms awarded via RFQ No. 2019-13 for Civil Engineering Consultants have no remaining extensions or continuations and will expire in September 2024. Pursuant to State Statute, an awarded contract can only be awarded for a period of five (5) years. There are a few exceptions to the statute currently to include auditing firms due to lack of availability.

Town Procurement and Contract Management issued RFQ No. 2024-11 for Civil Engineering Consultants. Procurement performed outreach to known firms directly. The solicitation was advertised and broadcast on Bonfire and DemandStar to 5,580 unique accounts registered as providers of professional engineering services. This project was also advertised on the Public Purchase Website, the Town Website, and the Palm Beach Post. The Town received ten (10) submissions, which were found to be responsive to the requirements of the solicitation.

The selection committee for the evaluation consisted of the following members:

Voting**Non-Voting**

Jason Debrincat, P.E.

Patricia Stayer, P.E.

Bob Miracle

Wayne Bergman

Paul Brazil, P.E.

Julie Parham, P.E.

Dennis Polski, P.E.

Mike Roach, P.E.

Ryan Canterbury/Dean Mealy – facilitators

The Selection Committee was charged with evaluating all submitted qualifications in strict accordance with the evaluation criteria set forth in RFQ No. 2024-11 Civil Engineering Consultants and independently scoring each proposer's qualifications.

The Selection Committee did not recommend the Procurement arrange for presentations or interviews of the top ranked firms due to a clear delineation in the level of qualifications submitted by firms.

The recommendation of the Selection Committee was to engage the incumbents, Mock, Roos & Associates, Inc., Kimley Horn and Associates, Inc., and Chen Moore and Associates, Inc. due to their successful completion of relevant projects, demonstrated understanding of the Town's unique needs and the extensive knowledge of prior, ongoing, and upcoming projects.

The rankings were as follows:

Supplier	Total / 100 pts
Mock, Roos & Associates, Inc.	88 pts
Kimley-Horn	87.83 pts
Chen Moore and Associates	82.17 pts
GM2 Associates, Inc.	72.33 pts
McKim & Creed	72.17 pts
Engenuity Group, Inc.	66.17 pts
Carnahan, Proctor and Cross	59.17 pts
Tectonic Group International, LLC	48.17 pts
EA3 Civil Engineering, Inc.	42.67 pts
Florida Technical Consultants	40.33 pts

FUNDING/FISCAL IMPACT

Funding will be identified as projects are engaged.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.