

TOWN OF PALM BEACH

Information for Town Council Meeting on: April 9, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving a purchase order to Applied Technology & Management for 2024 Town Wide Annual Beach Physical Monitoring and Beach Management Project in the amount of \$214,020

DATE: March 28, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 038-2024, approving a purchase order to Applied Technology & Management for 2024 Town Wide Annual Beach Physical Monitoring and Beach Management Project in the amount of \$214,020.

SUMMARY EXPLANATION/BACKGROUND

Public Works requested a proposal from Applied Technology & Management (ATM) for coastal surveying, analysis and reporting services to support 2024 Town-wide physical monitoring efforts.

The physical monitoring field surveys will be conducted by a sub-contractor (TER) in close coordination with the consultant under a separate Scope. This Scope includes all efforts required to collect and analyze physical monitoring survey data consistent with the Beach Management Agreement (BMA). This proposal includes a storm response survey task though it is acknowledged that this task is not specifically authorized under the annual monitoring and would be initiated only on an as needed basis as directed by the Town.

There are two identified tasks for the proposal as follows:

- Task 1 – Physical Monitoring Surveys and Aerial Photography
- Task 2 – Town-wide Survey Analysis and Reporting

The Town has engaged ATM and their subconsultant, Terraquatic, Inc. on numerous occasions and have had excellent performance for both.

FUNDING/FISCAL IMPACT

Funding for this award will be from the Coastal Program Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.