

TOWN OF PALM BEACH

Information for Town Council Meeting on: December 12, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: H. Paul Brazil, P.E., Director of Public Works

RE: Permission to Close Country Club Road for Annual Inspection of the Delta-8 Stormwater Station and Permission to Close North Lake Way for Annual Inspection of Sanitary Sewer Stations Echo-1 & Echo-2

DATE: November 16, 2023

STAFF RECOMMENDATION

Town Staff requests that the Town Council approve the road closing of Country Club Road to Slope Trail for annual inspection of the Delta-8 stormwater station between May 1st and June 1st annually. This is coordinated with the Grounds Division so that this work and the vegetation maintenance of the “Cut” be done simultaneously to minimize interruptions. The Director of Public Works, or his designee, be authorized to approve this closure in future years. Town staff also requests that the Town Council approve the road closing of N. Lake Way for bi-annual inspections of two (2) sanitary sewer lift stations and that the Director of Public Works, or his designee, be authorized to approve this closure in future years.

GENERAL INFORMATION FOR CLOSURE OF COUNTRY CLUB ROAD

Currently there is an approval to close Country Club Road to conduct annual vegetation maintenance at the “Cut”. Staff is requesting to extend the area to Slope Trail and Country Club Road. This operation consists of positioning of a boom crane to remove, inspect, make any minor repairs, and the re-installation of pumps to prepare for the upcoming storm season. This work is performed annually between the months of May 1st and June 1st and, historically, does not exceed an eight (8) hour workday.

Prior to the start of this maintenance, Staff provides a memo to the Engineering Department to be included in the weekly traffic disruption report notifying residents of the project and disruption. The Water Resource Division will provide appropriate maintenance of traffic (MOT) and is providing alternate routes for vehicular travel.

Since this work occurs every year, Staff is requesting that the Public Works’ Director, or his designee, be authorized to approve this closure in the future without the need to return to the Town Council.

GENERAL INFORMATION FOR CLOSURE OF NORTH LAKE WAY

This operation consists of positioning equipment to clean and inspect mechanical and electrical components twice a year to minimize potential failures that would cause emergency closure of roadways. Station Echo-1 is located on N. Lake Way, just south of Mediterranean Road and station Echo-2 is located on N. Lake Way between Mockingbird Trail and Nightingale Trail. This work is performed bi-annually in the months of May and October and, historically, does not exceed an eight (8) hour workday.

Prior to the start of this maintenance, Staff supplies a memo to the Engineering Department to be included in the weekly traffic disruption report notifying the residents of the project and disruption. The Water Resource Division provides appropriate maintenance of traffic (MOT) alternate routes for vehicular travel.

Since this work occurs twice a year, Staff is requesting that the Director of Public Works, or his designee, be authorized to approve this closure in the future without the need to return to the Town Council.

FUNDING/FISCAL IMPACT

Sufficient funds are available in the Public Works budget to complete this work.

cc: Jason DeBrincat, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Dean Mealy, Procurement and Contracts Manager