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#### CITIZENS BANK, NA | ZON-23-122

#### LETTER OF INTENT | FINAL SUBMITTAL

400 ROYAL PALM WAY, 3<sup>RD</sup> FLOOR PALM BEACH, FL 33480

We are pleased to submit this project to the Town of Palm Beach Town Council. Trieschmann Dumala Architectural Group (TDAG) has been retained by the tenant of the property at 400 Royal Palm Way for Citizens Bank NA, for the 3<sup>rd</sup> floor office space; the proposed design reuses the existing office space. The existing 3rd floor square footage equals approximately 6,946 gross square feet. The space is currently comprised of one (1) space totaling approximately 5,843 square feet of office space, with common restrooms and egress comprising the other 1,103 square feet

As a result of no change to the gross leasable area ("GLA") on the third floor, any requirement for additional parking spaces, pursuant to Article 9.2 of Section 134-2176 of the Town of Palm Beach Zoning Code, is not impacted. TDAG has determined with this tenant improvement there will be no additional stress anticipated to the existing parking on site. Citizens Bank NA has planned for sixteen (16) full time employees

This project is being submitted to the Town Council to request approval for a Special Exception 134-1209(8), 134-1786 and Site Plan Review 134-1212 and Variance 134-2176.

A)SPECIAL EXCEPTION 134-1212. A request for banks and financial institutions, excluding brokerage and trust companies in the C-OPI Office, Professional and Institutional District. A request is to operate a +/-6,946 SF wealth management office on third floor in C-OPI District

B)SITE PLAN REVIEW 134-1212 All applications for new buildings or for new building additions in a permitted use in section 134-1209(8) which involve more than 2,000 square feet of building floor area of building in the C-OPI office, professional and institutional district shall require site plan approval in accordance with Article III of this chapter.

a.The office use and tenant improvement is a permitted special exception use in the C-OPI Zoning District and requires approval if the use is over 2,000 SF. There have been multiple office tenants in this building since it was constructed in 1966 and the drive thru canopy in 1992

b.The office use and renovation will not affect public health, safety, welfare and morals are not at risk.

c.The office use will not cause substantial injury to the value of other property in the neighborhood.

d.The use is compatible with adjoining development and will comply with all required building codes. There have been multiple offices in this building and neighborhood.

e.The project meets all applicable requirements listed in Section 134-229 of the Town of Palm Beach Zoning Code including ArticleVI. f.The proposed wealth management firm will comply with the comprehensive plan if applicable. g. The proposed office will not result in adverse impacts on adjoining properties.

h.There is adequate egress ingress on Royal Palm Way and Cocoanut Way and 75 parking spaces within the existing building's parkinglot

i. Any signage to be proposed will meet the code.

i. Utility service remains the same or will be upgraded if required.

k. Refuse and service areas remain the same.

I. There are not historic trees on the property.

m.The proposed office should not place a greater burden on the Townservices.

n.No exterior changes are proposed, except reactivation of the existing ATM located in the existing drive thru.

o.The previous financial institution occupied partial floor. The proposed financial institution in this application will be taking the entirefloor.



PROJECT NUMBER: ZON-23-122

PROECT ADDRESS: 400 ROYAL PALM WAY. 3RD FLOOR, PALM BEACH, FL 33480

**PROJECT TEAM:** 

PROPERTY OWNER: KINSALE PARTNERS, LLC (THOMAS QUICK, MANAGING PARTNER) APPLICANT NAME: CITIZENS BANK NA - AUTHORIZED REPRESENTATIVE: KOCHMAN & ZISKA (MAURA ZISKA)

ARCHITECT: TRIESCHMANN DUMALA ARCHITECTURAL GROUP (HEATHER TRIESCHMANN & MICHAEL DUMALA)

SCOPE OF WORK:

APPROVAL FOR SPECIAL EXCEPTION (132-229) FOR 6,946 SF GROSS LEASABLE AREA (GLA) OFFICE TENANT IMPROVEMENT FOR CITIZENS BANK NA – WEALTH MANAGEMENT COMPANY WITH SPACE LOCATED ON THE THIRD FLOOR OF AN EXISTING MULTI-STORY OFFICE BUILDING.

#### EXISTING SPACE CONSISTS OF THE FOLLOWING:

- ONE LARGE CONFERENCE ROOM
- ONE MEDIUM CONFERENCE ROOM
- 16 PRIVATE OFFICES
- ATM SERVICE AREA
- SUPPORT AREAS (JANITOR, STORAGE, IT, EMPLOYEE BREAK ROOM, RESTROOMS)

SHEET INDEX:

D1. COVER SHEET

D2. PROPERTY SURVEY

D3. VICINITY LOCATION MAP

D4. LOCATION PLAN

**D5. PHOTO SHEETS** 

D6. SITE PLAN

G3. FLOOR PLAN

K3. OPERATIONAL PLAN

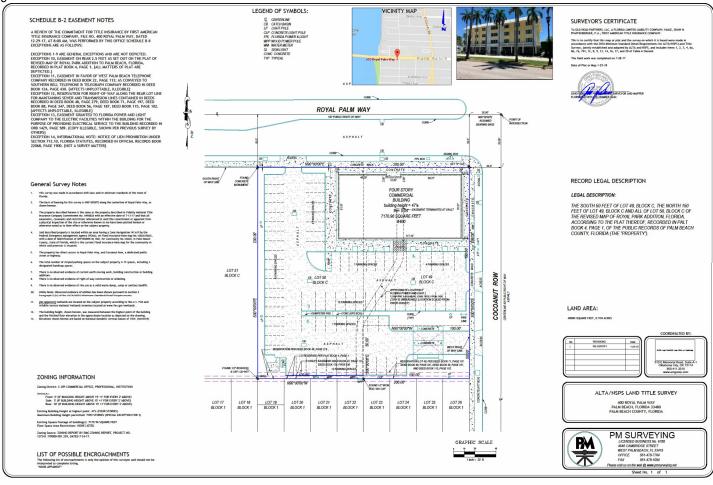
**APPLICATION DATE:** 

OCTOBER 23, 2023

**DATE OF HEARING:** 

**DECEMBER 13, 2023** 



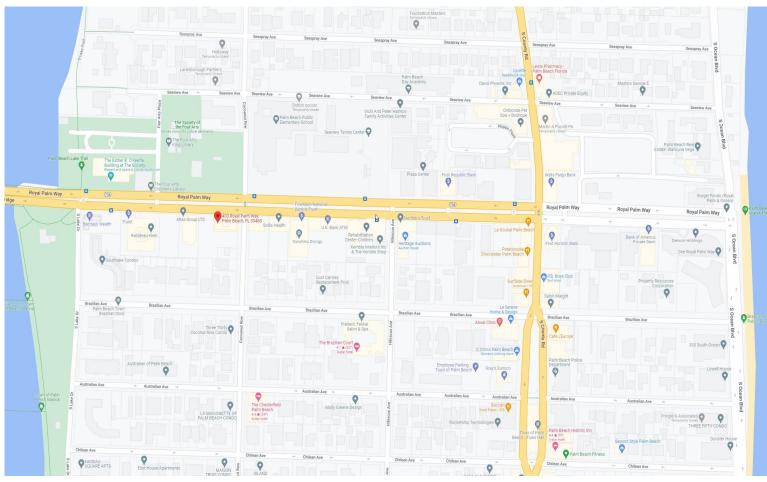




## D3. VICINITY MAP LOCATION | FINAL SUBMITTAL

400 ROYAL PALM WAY, 3<sup>RD</sup> FLOOR

PALM BEACH, FL 33480

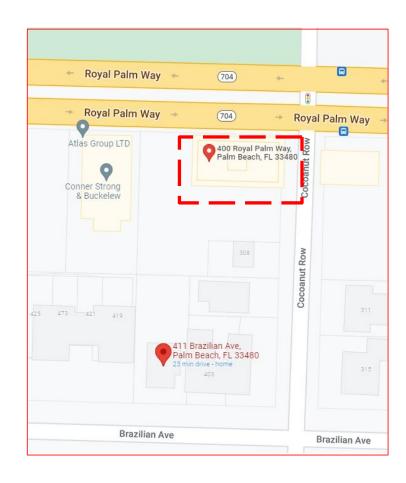




## **D4. LOCATION PLAN | FINAL SUBMITTAL**











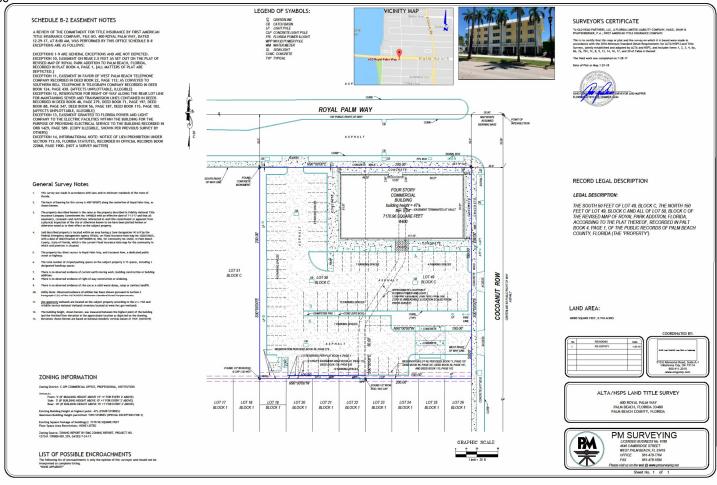






## **D6. SITE PLAN | FINAL SUBMITTAL**

400 ROYAL PALM WAY, 3<sup>RD</sup> FLOOR PALM BEACH, FL 33480



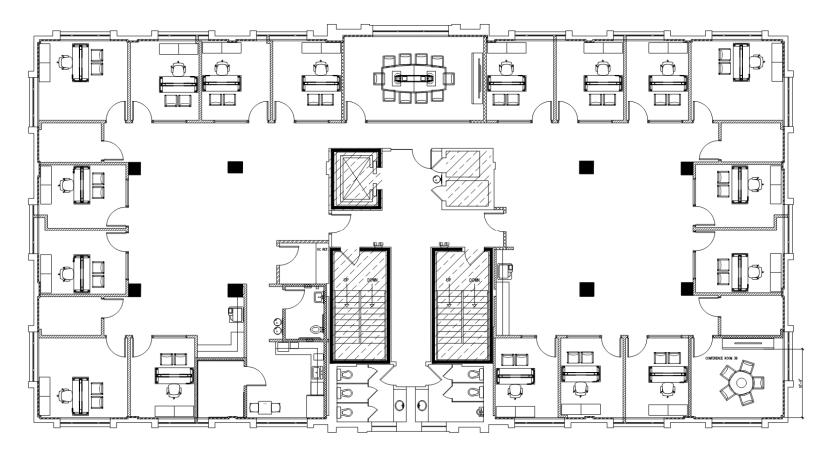


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400 ROYAL PALM WAY, 3<sup>RD</sup> FLOOR PALM BEACH, FL 33480

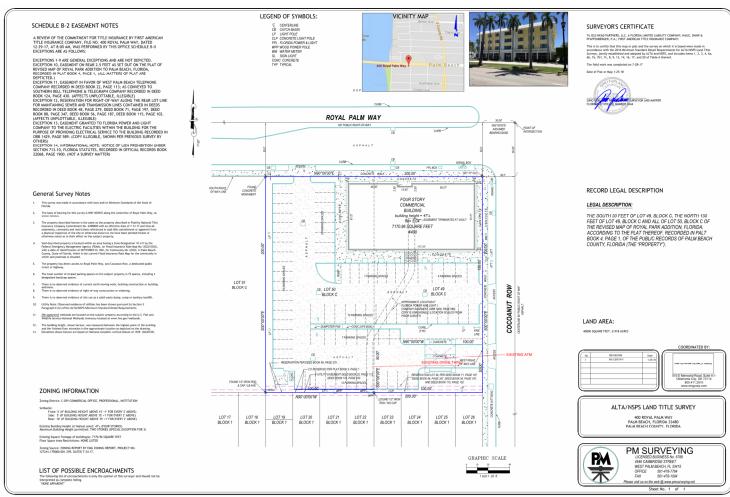
## **G3. EXISTING SINGLE TENANT FLOOR PLAN | FINAL SUBMITTAL**

6,946 gross SF: 5,843 of office space & 1,103 SF of common area and egress.





#### **K3. OPERATIONAL PLAN | FINAL SUBMITTAL**







VIEW FROM COCOANUT ROW EXISTING DRIVE THRU WITH ATM

