

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 14, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Bob Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Request approving the award authorization of Resolution No. 22-2019 to Zimmerman Tree Service from \$430,399 to \$555,000 for the remainder of the contract period that expires September 2024 - **Resolution No. 147-2023**

DATE: October 27, 2023

STAFF RECOMMENDATION

Town staff recommends that the Town Council approve award authorization of Resolution No. 22-2019 to Zimmerman Tree Service from \$430,399 to \$555,000 for the remainder of the contract period that expires September 2024.

GENERAL INFORMATION

Town Procurement and Contract Management issued Bid No. 2019-12, Tree Trimming Services in February 2019. This is the last year of the year-year awarded contract to Zimmerman Tree Trimming Services. This contract was specifically awarded for trimming of all palm trees, mangroves, and other related types of trees.

The contractor, Zimmerman Tree Trimming services, has provided excellent service to the Town over the past five years.

The request for additional funding is to accommodate three years of CPI requests by the vendor, the last being a 3.7% increase for FY24. In addition, when Public Works submitted their budget for FY24, additional work was approved to be completed related to tree trimming services. The project authorized is to address the landmarked Ficus trees on the east side of North County Road. The Town has not been able to fully address these trees for several years. This will encompass a full day of work for what will likely be (5) 3man bucket trucks, climbers, flaggers, chip trucks, a grapple and loader as well as a full road closure MOT.

FISCAL IMPACT SECTION

These services are funded from the Public Works Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.