

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 14, 2023

TO: Mayor & Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Paul Brazil, Public Works Director

RE: Recommending Dissolving the Undergrounding Utilities Task Force

DATE: October 23, 2023

STAFF RECOMMENDATION:

Town staff recommends the Town Council dissolves the Underground Utilities Task Force.

GENERAL INFORMATION

The Underground Utilities Task Force was created in May of 2015 to investigate the possibilities of converting all overhead utilities to underground in the Town. The Council used the expertise of the Advisory Committee to provide guidance on financial components of the Project, means and methods of the projects process, and communicate the project's progress to the community.

Currently, Town Engineer Patricia Strayer provides a progress update to the Town Council on a monthly basis, and conducts weekly construction meetings with consultants, contractors, and utility service providers. The Town-wide Project has thirteen (13) of fifteen (15) construction zones that are either complete or in progress/funded for construction. Design is continuing on Phase 7 South and 8. Phase 7 South will be awarded for construction in the spring of 2024 and Phase 8 should be awarded in the summer of 2024.

As of October 1, 2023, all the Underground Utilities Task Force members' appointments have termed out, leaving the Task Force vacant of any members. Resolution 050-2015, attached, explains that the Task Force shall be automatically dissolved once the Town Council determines that the purpose of the Task Force has been accomplished.

For the reasons listed above, staff recommends dissolving the Underground Utilities Task Force.

cc: Kirk Blouin, Town Manager
Carolyn Stone, Deputy Town Manager
Kelly Churney, Acting Town Clerk
Kevin Schanen, Kimley-Horn & Associates

Attachment
