

# TOWN OF PALM BEACH

Information for Town Council Meeting on: October 10, 2023

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To: Mayor and Town Council

Via: Kirk W. Blouin, Town Manager

From: Carolyn Stone, Deputy Town Manager

Re: Request from the Town of Palm Beach United Way and Hope for Depression Research Foundation for 5K Run/Walk Events

Date: September 28, 2023

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## **STAFF RECOMMENDATION**

Staff recommends that the Mayor and Town Council review and approve the Special Event Permit applications from the Town of Palm Beach United Way and Hope for Depression Research Foundation for 5K Run/Walks beginning and ending in Bradley Park on Thursday, November 23, 2023, and Saturday, February 17, 2024, respectively.

## **GENERAL INFORMATION**

In August 2019, the Town Council passed and adopted Ordinance No. 30-2019, requiring applications for special events that involve leaving the primary event location to utilize public sidewalks, streets, and/or bike paths shall receive Town Council approval prior to the issuance of a special event permit.

- The Town of Palm Beach United Way requests Town Council approval for their TOPB United Way 15th Annual Turkey Trot 5K and Kids Drumstick Dash event scheduled for Thursday, November 23, 2023, from 5:00 a.m. to 10:00 a.m., beginning and ending in Bradley Park. The event attendance is expected to include approximately 1400 participants and 100 spectators. The Kids Drumstick Dash will begin at 7:00 a.m., the Turkey Trot 5K at 7:30 a.m., with all clean-up to be done by 10:00 a.m. Police presence has been confirmed to ensure participant, spectator, and pedestrian safety. A copy of the Special Event Application packet, proposed route, and contract with the Palm Beach Police Department is enclosed for your consideration. Staff have reviewed the request and have no concerns.
- Hope for Depression Research Foundation requests Town Council approval for their Race of Hope event scheduled for Saturday, February 17, 2024, from 5:00 a.m. to 10:00 a.m., beginning and ending in Bradley Park. The event is expected to include approximately 750 participants and 75 spectators. The event will begin at 8:00 a.m., with

all clean-up to be done by 10:00 a.m. Police presence has been confirmed to ensure participant, spectator, and pedestrian safety. A copy of the Special Event Application packet, proposed route, and contract with the Palm Beach Police Department, is enclosed for your consideration. Staff have reviewed the request and have no concerns.

### **FISCAL IMPACT**

The application fee of \$300.00 is required for each race permit as well as a refundable damage deposit. If approved, the Town will receive \$600.00 in revenue.

Attachments

cc: Department Directors