

TOWN OF PALM BEACH

Information for Town Council Meeting on: October 10, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Bob Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Approving the award of RFQ No. 2023-47, Traffic Engineering Consultant to the Corradino Group, Inc and establishing a five-year award based on satisfactory performance and budget authorization, **Resolution No. 131 -2023**

DATE: September 26, 2023

STAFF RECOMMENDATION

Town staff recommend that the Town Council approve the award of RFQ No. 2023-47, Traffic Engineering Consultant, to the Corradino Group, Inc and establishing a five-year award based on satisfactory performance and budget authorization.

GENERAL INFORMATION

The existing awarded RFQ 2017-32 for Traffic Engineering Consultants expired on September 30, 2023. The incumbent for the expiring contract is American Consulting.

Town Procurement issued a new solicitation, RFQ No. 2023-47 on August 24, 2023. Twenty-seven firms reviewed the solicitation and two firms responded to the solicitation.

The Traffic Engineering Consultant Services specified in the new solicitation include, but will not be limited to town wide traffic analysis, traffic counts, review of island ingress/egress roadways, review of FDOT bridge operations, intersection review, assistance to staff pertaining to development review matters, service as expert witness for the Town, review of parking needs of for the Town, review of public parking control and regulation activities, analysis of proposed transportation planning activities, traffic engineering consequences of new development in adjacent communities, assessment of traffic impacts for proposed new structures and provision of traffic engineering services associated with the goals, objectives and policies associated with the Transportation Element of the Town's Comprehensive Plan.

The selection committee consisted of the following staff:

Voting

Wayne Bergman
Paul Colby
Dennis Polski, P.E.

Non-Voting

Antonette Fabrizi

The two firms that submitted were:

- The Corradino Group
- R.J. Behar & Company, Inc.

The selection unanimously ranked The Corradino Group as the highest ranked firm.

FUNDING/FISCAL IMPACT

Funding for the project will be from PZB operating budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.